



**CHINO VALLEY**  
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

# BOARD OF EDUCATION AGENDA

**October 21, 2021**

**BOARD OF EDUCATION**

Donald L. Bridge

Andrew Cruz

Christina Gagnier

James Na

Joe Schaffer

Esther Kim, Student Representative

—◆—  
**SUPERINTENDENT**

**Norm Enfield, Ed.D.**

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5130 Riverside Drive. Chino. California 91710  
[www.chino.k12.ca.us](http://www.chino.k12.ca.us)

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Don Lugo HS Located at 13400 Pipeline Avenue, Chino, CA 91710**  
**Multi-Purpose Room**  
**4:30 p.m. - Closed Session • 6:00 p.m. - Regular Meeting**  
**October 21, 2021**

**AGENDA**

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

**PUBLIC ADVISORY**

Face coverings that cover the mouth and nose are optional for fully vaccinated individuals, but required for unvaccinated individuals.

Board of Education meetings will continue to be live streamed on the District's YouTube channel at [https://www.youtube.com/channel/UCWKinB4PTb\\_uskobmwBF8pw](https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw).

**I. OPENING BUSINESS**

**I.A. CALL TO ORDER – 4:30 P.M.**

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

**Discussion and possible action (times are approximate):**

- a. Anticipated Litigation (54956.9): Two potential cases. (Chidester, Margaret A. & Associates). (30 minutes)
- b. Student Readmission Matter (Education Code 35146, 48916 (c)): Readmission Case 21/22-03. (15 minutes)
- c. Student Discipline Matter (Education Code 35146, 48918 (c) & (j)): Expulsion Case 18/19-15. (20 minutes)
- d. Public Employee Appointment (Government Code 54957): Elementary School and High School Assistant Principals. (5 minutes)
- e. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Isabel Brenes, Sandra Chen, Eric Dahlstrom, and Richard Rideout. (10 minutes)
- f. Public Employee Performance Evaluation (Government Code 54957): Superintendent. (10 minutes)

**I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action
2. Pledge of Allegiance

The proceedings of this meeting are being recorded.

- I.C. STAFF REPORT
  - 1. ESSER III
- I.D. COMMENTS FROM STUDENT REPRESENTATIVE
- I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES
- I.F. CHANGES AND DELETIONS

**II. ACTION**

**II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**II.A.1. Elementary and Secondary School** Motion \_\_\_ Second \_\_\_  
 Page 7 **Emergency Relief Funds Expenditure Plans** Preferential Vote: \_\_\_  
 Recommend the Board of Education approve the Vote: Yes \_\_\_ No \_\_\_  
 Elementary and Secondary School Emergency Relief Funds Expenditure Plans.

**II.B. FACILITIES, PLANNING, AND OPERATIONS**

**II.B.1. Grant of Easement to Southern California** Motion \_\_\_ Second \_\_\_  
 Page 31 **Edison—New District Office** Preferential Vote: \_\_\_  
 Recommend the Board of Education approve Vote: Yes \_\_\_ No \_\_\_  
 Grant of Easement to Southern California Edison—New District Office.

**II.C. HUMAN RESOURCES**

**II.C.1. Compensation Increase for Workforce** Motion \_\_\_ Second \_\_\_  
 Page 37 **Innovation and Opportunity Act (WIOA)** Preferential Vote: \_\_\_  
**Students, AVID Tutors, Playground Supervisors, Central Kitchen Assistant I, and Nutrition Services Assistant I, Nutrition Services Assistant II, and Nutrition Services Roving Assistant Substitutes Effective January 1, 2022** Vote: Yes \_\_\_ No \_\_\_  
 Recommend the Board of Education approve a compensation increase for Workforce Innovation and Opportunity Act (WIOA) Students, AVID Tutors, Playground Supervisors, Central Kitchen Assistant I, Nutrition Services Assistant I, Nutrition Services Assistant II, and Nutrition Services Roving Assistant substitutes effective January 1, 2022.

<b>III. CONSENT</b>
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Motion \_\_\_ Second \_\_\_  
Preferential Vote: \_\_\_  
Vote: Yes \_\_\_ No \_\_\_

**III.A. ADMINISTRATION**

**III.A.1. Minutes of the October 7, 2021 Regular Meeting**

Page 40 Recommend the Board of Education approve the minutes of the October 7, 2021 regular meeting.

**III.B. BUSINESS SERVICES**

**III.B.1. Warrant Register**

Page 47 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

**III.B.2. 2021/2022 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students**

Page 48 Recommend the Board of Education approve/ratify the 2021/2022 applications to operate fundraising activities and other activities for the benefit of students.

**III.B.3. Fundraising Activities**

Page 50 Recommend the Board of Education approve/ratify the fundraising activities.

**III.B.4. Donations**

Page 53 Recommend the Board of Education accept the donations.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. Student Expulsion Case 21/22-03**

Page 55 Recommend the Board of Education approve student expulsion case 21/22-03.

**III.C.2. Student Readmission Case 18/19-15**

Page 56 Recommend the Board of Education approve student readmission case 18/19-15.

**III.C.3. School-Sponsored Trips**

Page 57 Recommend the Board of Education approve/ratify the following school-sponsored trips: Ayala HS; Chino Hills HS; and Don Lugo HS.

**III.C.4. Modification to the Memorandum of Understanding Between the Riverside County Superintendent of Schools and Chino Valley Unified School District for the I3 MRWC Data Sharing**

Page 58

Recommend the Board of Education approve the modification to the Memorandum of Understanding between the Riverside County Superintendent of Schools and Chino Valley Unified School District for the I3 MRWC Data Sharing.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Page 60

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

**III.D.2. Agreements for Contractor/Consultant Services**

Page 61

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Page 65

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**III.D.4. Resolutions 2021/2022-33 and 2021/2022-34 for Authorization to Utilize Piggyback Contracts**

Page 74

Recommend the Board of Education adopt Resolutions 2021/2022-33 and 2021/2022-34 for Authorization to Utilize Piggyback Contracts.

**III.D.5. Notice of Completion for CUPCCAA Project**

Page 80

Recommend the Board of Education approve the Notice of Completion for CUPCCAA Project.

**III.D.6. Bid 21-22-09F, Butterfield Ranch ES and Hidden Trails ES Alterations—BP07 Roofing**

Page 81

Recommend the Board of Education award Bid 21-22-09F, Butterfield Ranch ES and Hidden Trails ES Alterations—BP07 Roofing to San Marino Roofing Co.

**III.D.7. Change Order for Bid 20-21-13F, Don Lugo HS Re-Roofing Project**

Page 82

Recommend the Board of Education approve the Change Order for Bid 20-21-13F, Don Lugo HS Re-Roofing Project.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Page 85

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

**III.E.2. New Job Description for Coordinator, Multi-Tiered Systems of Support for Behavior (MTSS-B)**

Page 108

Recommend the Board of Education approve the new job description for Coordinator, Multi-Tiered Systems of Support for Behavior (MTSS-B).

**III.E.3. Amendment to the Student Teaching and Internship Agreement with California State Polytechnic University, Pomona**

Page 113

Recommend the Board of Education approve the amendment to the student teaching and internship agreement with California State Polytechnic University, Pomona.

**IV. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

**V. COMMUNICATIONS**

**BOARD MEMBERS AND SUPERINTENDENT**

**VI. ADJOURNMENT**

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** October 21, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**SUBJECT: ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUNDS EXPENDITURE PLANS**

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**BACKGROUND**

Local educational agencies (LEAs) that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, referred to as ESSER III funds, are required to develop a plan detailing how they will use their ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

In developing the District plan, the District engaged in consultation with specified stakeholders, including: students; families; school and district administrators (including special education administrators); and teachers, principals, school leaders, other educators, school staff, and their unions. The District also sought community input and considered such input into account.

The District is required to submit its ESSER III Expenditure Plan, which must be adopted by the Board of Education at a public meeting on or before October 29, 2021. The District must submit its ESSER III Expenditure Plan to its County Office of Education (COE) for review and approval; a COE must submit its plan to the California Department of Education for review and approval. In addition, the plan must be made publicly available on the District's website. ESSER III School Site Expenditure Plans are provided under separate cover and a hardcopy is available in the District lobby for public inspection.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Elementary and Secondary School Emergency Relief Funds Expenditure Plans.

**FISCAL IMPACT**

\$34,040,685.00 from General and Restricted Funds.

## ESSER III Expenditure Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Chino Valley Unified School District (CVUSD)	Dr. Stacy Ayers, Director of Access & Equity	<a href="mailto:Stacy_ayers@carcega@chino.k12.ca.us">Stacy_ayers@carcega@chino.k12.ca.us</a> 909-628-1201 ext. 1330

School districts, county offices of education, or charter schools, collectively known as LEAs, that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act, referred to as ESSER III funds, are required to develop a plan for how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic. An LEA may also use its ESSER III funds in other ways, as detailed in the Fiscal Requirements section of the Instructions. In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP), provided that the input and actions are relevant to the LEA's Plan to support students.

For more information please see the Instructions.

## Other LEA Plans Referenced in this Plan

Plan Title	Where the Plan May Be Accessed
Local Control and Accountability Plan	This plan can be found on Chino Valley Unified School District website on the Community Tab > Local Control and Accountability Plan (LCAP) <a href="#">Local Control Accountability Plan (LCAP) / CVUSD LCAP (chino.k12.ca.us)</a>
Expanded Learning Opportunities Plan	This plan can be found on Chino Valley Unified School District website on the Community Tab > Local Control and Accountability Plan (LCAP) > Expanded Learning Opportunities Grant <a href="#">Expanded Learning Opportunities Grant Template - AB 86 (CA Dept of Education) (chino.k12.ca.us)</a>



<b>Plan Title</b>	<b>Where the Plan May Be Accessed</b>
Learning Continuity and Attendance Plan	<p>This plan can be found on Chino Valley Unified School District website on the Community Tab &gt; Local Control and Accountability Plan (LCAP) &gt; Learning Continuity and Attendance Plan</p> <p><a href="#">Learning Continuity and Attendance Plan Template - Learning Continuity and Attendance Plan (CA Dept of Education)</a> (chino.k12.ca.us)</p>

## Summary of Planned ESSER III Expenditures

Below is a summary of the ESSER III funds received by the LEA and how the LEA intends to expend these funds in support of students.

### Total Eligible ESSER III funds to be received upon application and approval

\$ 34,040,685.00
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<b>Plan Section</b>	<b>Total Planned ESSER III Expenditures</b>
Strategies for Continuous and Safe In-Person Learning	\$ 5,000,000.00
Addressing Lost Instructional Time (a minimum of 20 percent of the LEAs ESSER III funds)	\$9,017,885.00
Use of Any Remaining Funds	\$ 20,022,800.00

### Total ESSER III funds included in this plan

\$ 34,040,685.00
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## Community Engagement

An LEA's decisions about how to use its ESSER III funds will directly impact the students, families, and the local community. The following is a description of how the LEA meaningfully consulted with its community members in determining the prevention and mitigation strategies, strategies to address the academic impact of lost instructional time, and any other strategies or activities to be implemented by the LEA. In developing the plan, the LEA has flexibility to include input received from community members during the

development of other LEA Plans, such as the LCAP, provided that the input is relevant to the development of the LEA's ESSER III Expenditure Plan.

For specific requirements, including a list of the community members that an LEA is required to consult with, please see the Community Engagement section of the Instructions.

A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.

CVUSD consulted in a meaningful manner with required community members and provided a variety of opportunities for public input in the development of the ESSER III plan. CVUSD believes that the ESSER III funds will directly impact the students, families, and the local community, and thus the district's plan is tailored to the specific needs faced by students and schools. Our community members gave significant insight into prevention and mitigation strategies to keep students and staff safe, as well as how the various COVID-19 prevention and mitigation strategies impact teaching, learning, and day-to-day school experiences.

CVUSD engaged in meaningful consultation with the following community members and committees:

**Students:** All students in grades 6<sup>th</sup>-12<sup>th</sup> were provided an opportunity to give input into a school site survey. Student input was gathered from a wide variety of student groups: low-income, English learners, students with disabilities, foster youth, students of color, and homeless students. Student representatives from each school attended the Superintendent's Advisory Council (SAC) meetings on August 31, 2021, and September 21, 2021. At the first meeting the students ranked five priorities for expenditures. Mental Health was ranked the highest followed by the need for a better Technology Infrastructure and COVID-19 testing support personnel. The second meeting included a mental health presentation, and students gave further input on the types of Mental Health supports that should be offered across the district. Further, the SAC Committee shared a student survey with their sites, and students responded to include access to counseling, mental health resources, and socio-emotional support.

**Families,** including families that speak Spanish and Mandarin: Families received a link to a district level and site level survey via Parent Square, Aeries Communication, social media, and the district website. In the site level survey, the families gave input into programs that would support their child to mitigate through the lost instructional time due to the pandemic. In the district level survey, families gave input into a variety of strategies to help address students' academic, social, emotional, and mental health needs, as well as to address opportunity gaps. The district survey from families showed that there is an interest in improving the technology infrastructure of the district, increased mental health services, and improvement of the indoor air quality system. The following parent committees also gave input in the use of ESSER III funding:

- **District English Learner Advisory Committee (DELAC) Committee:** On August 30, 2021, a parent representative from each site's English Learner Advisory Committees (ELAC) was invited to attend a DELAC meeting. The parents of English learners gave input into five top priorities. Technology infrastructure and mental health supports were ranked as the top two priorities.
- **LCAP Committee:** On September 7, 2021, parent representatives from school sites, many site administrators, and community partners attended a LCAP meeting. The parents of English learners, foster youth, and low-income families gave input into five top priorities. Technology infrastructure and mental health supports were ranked as the top two priorities.

- **Various site level engagement committees** (PTO/PTA, SSC, ELAC, etc.): Site principals held various site level committees to share results of the site survey and/or to get further input into site priorities to give input into plans to help mitigate lost instructional time due to the pandemic.

**All school and district administrators:** Administrators received a link to a district level survey in their district email. In the district level survey, administrators gave input into a variety of strategies to help address students' academic, social, emotional, and mental health needs, as well as to address opportunity gaps.

**Certificated and Classified Staff:** Staff received a link to a district level and site level survey via Parent Square, Aeries Communication, social media, the district website, and through district email. In the site level survey, staff gave input into programs that would support their child to mitigate through the lost instructional time due to the pandemic. In the district level survey, staff gave input into a variety of strategies to help address students' academic, social, emotional, and mental health needs, as well as to address opportunity gaps. Employees indicated that the top three areas of need are: technology infrastructure, mental health services, and indoor air quality.

- **Associated Chino Teachers (ACT):** On September 14, 2021, representatives from the teacher's union gave input into five top priorities. Technology infrastructure, air quality, and mental health supports were ranked as the top three priorities.

- **California School Employees Association (CSEA):** On September 22, 2021, representatives from the classified union gave input into five top priorities. Technology infrastructure, mental health, and air quality were ranked as the top three priorities.

**All stakeholders:** The district brought together a parent from every school site, site administration (Principals), district administration (including special education administrators, school leaders, other educators, and community members. The group represented the following populations: low-income, English learners, individuals representing the interests of students with disabilities, foster youth, diverse ethnicities, individuals representing the interests of students who are incarcerated or expelled, and homeless students. Opportunities to attend input planning sessions and participate in survey input were extended to all community members. To our knowledge, none of the participants attending these meetings expressly identified as representing a tribe, civil rights organization, or representation of migratory students.

The **ESSER III Committee** met on August 24, 2021. Each school gathered in-person to hear an overview of the ESSER funding and to understand their role as a committee member. On September 28, 2021, the committee met again to review the district survey results, review input from SAC, DELAC, and LCAP committees, and prioritize expenditures based on needs and cost. Based on input from the above committees and surveys, this committee prioritized the need for technology infrastructure, mental health services, and air quality improvements. Other categories that were prioritized were funding for additional nurses, a live teacher to support short-term independent study students via Zoom, and additional supports for students with disabilities.

A description of how the development of the plan was influenced by community input.

The development of the ESSER III Plan was influenced by community input through the process of writing the Learning Continuity Plan, the Expanded Learning Opportunities Grant, and the Local Control and Accountability Plan.

Stakeholder engagement opportunities were provided, and feedback was considered before finalizing **the Learning Continuity Plan (LCP)**. The overall stakeholder engagement process included efforts to reach students, families, educators, school administrators, along with stakeholders with limited internet access and/or those who spoke languages other than English. The District engaged with stakeholders in the 2019-2020 school year and the beginning of the 2020-2021 school year through a variety of methods. Those methods included in-person meetings, Board study sessions, livestreaming of Board meetings, and presentations on the District's budget and its reopening plan. Additionally, the District engaged with the community through surveys, telephone calls, emails, letters to applicable groups, and messages via the District's communication system. Stakeholder engagement meetings were held with the District English Language Advisory Committee, the District's Local Control and Accountability Plan Committee, the Superintendent's Student Advisory Committee, Associated Chino Teachers Union, the California School Employees Association-Chapter 102, Administrators, the Foster Youth Liaison, and with participating attendees at the Family Engagement Center. Other meetings included School Site Parent Engagement Meetings and High School Student Engagement Meetings. Translations were provided when requested or needed. Additional engagement strategies utilized can be found on page 2 and 3 of the LCP. The Chino Valley Unified School District promoted stakeholder engagement by presenting the Learning Continuity and Attendance Plan during stakeholder meetings for students, parents/guardians, community, staff, and school administrators. They were engaged during the meeting and encouraged to provide written input via Google Forms. This plan was adopted by the Board of Education on September 17, 2020.

Prior to the ESSER III plan, the **Expanded Learning Opportunities (ELO) grant** was Board approved on May 20, 2021. Stakeholder engagement meetings were held with the District English Language Advisory Committee, the District's Local Control and Accountability Plan Committee, Associated Chino Teachers Union, the California School Employees Association-Chapter 102, and Administrators. Following the meetings, staff identified and reviewed the seven supplemental instruction and support strategies:

1. Extending instructional learning time
2. Accelerating progress to close learning gaps
3. Integrated pupil supports to address other barriers to learning
4. Community learning hubs
5. Supports for credit deficient pupils
6. Additional academic services for pupils
7. Training for school staff

CVUSD's **Local Control and Accountability Plan (LCAP)** is designed to meet the needs of all students, including additional actions/services to support the unduplicated student population. The LCAP is organized by the District's three adopted goals:

Goal 1: All students are provided a high-quality teaching and learning environment -15 actions.

Goal 2: Students, parents, families, and staff are connected and engaged to their school to ensure student success - 28 actions.

Goal 3: All students are prepared for college and career beyond graduation - 15 actions

Chino Valley Unified School District strategically planned stakeholder engagement meetings for the purposes of informing the District's Local Control and Accountability Plan (LCAP). Scheduled LCAP Advisory Committee meetings, District English Language Advisory Committee meetings, LCAP School Site meetings, and LCAP student meetings were held to discuss the District's LCAP. During these meetings stakeholders provided input and input was gathered and analyzed. Stakeholder engagement was held, and feedback was considered before finalizing the LCAP. The overall stakeholder engagement process included efforts to reach students, families, educators, school administrators, other school personnel, along with stakeholders with limited internet access and/or those who spoke languages other than English.

Community voice matters and, as such, the District engaged with stakeholders in the 2020-21 school year through a variety of methods. Those methods included in-person meetings, remote and virtual meetings, Board presentations, and livestreaming of Board meetings. Additionally, the District administered surveys, responded to telephone calls, sent, and responded to electronic emails, mailed letters to applicable groups, and transmitted messages via Aeries Communications. Additional stakeholder engagement meetings were held with the District English Language Advisory Committee, the District's Local Control and Accountability Plan Committee, which included the special education local plan area administrator, the Superintendent's Student Advisory Committee, Associated Chino Teachers Union, the California School Employees Association-Chapter 102, Administrators, the Foster Youth Liaison, and with participating attendees at the Family Engagement Center. Other meetings included School Site Parent Engagement Meeting. Translations were provided. District-wide surveys were also sent to students, staff, and families. Remaining stakeholder engagement meetings such as ELAC, School Site Council and DELAC continue to be held virtually, by phone for those without an internet connection, or via email to seek input and support parents through this process and identify student and parent needs. The Superintendent held a LCAP virtual meeting with LCAP/DELAC stakeholder groups, administrators, and other school personnel representatives. The group was able to ask questions and the Superintendent's responses to stakeholder questions were provided in writing and posted to the District website. An analysis of the trends and input that emerged from all stakeholder feedback indicated the need to upgrade and replace technology, provide professional development and services/programs to support instruction and student engagement, attendance and college and career planning.

Input from community members and the public at large was considered in the development of the **ESSER III plan** and for its use of ESSER III funds. The variety of stakeholder meetings and surveys were useful in determining the interests in the community of how to use of the ESSER III funds. Through these meetings and the surveys, the district was able to identify common themes of interest from the stakeholders. It became clear that there was an interest to continue the actions and services within our LCAP, ELO, and LCP,

but there was stronger interest in expanding these programs to better support the LCAP goals. Similarly, the community advocated for their sites to have academic equity based on the needs of their populations. Actions included in this plan address academic gaps for particular school sites. Because the ELO plan extended the school day for students by 30 minutes, there was a clear interest from our stakeholders to support the teachers' resources and time to analyze the instructional gaps of their students. As themes developed from stakeholder input from the previous plans, the district had stakeholders give input through surveys, small group discussion with a district facilitator, and a "Drop a Dot" activity at each stakeholder meeting to help rank the order of importance for the emerging needs. Stakeholders were aware that this input would help shape how the dollars were allocated in the final ESSER III plan. By using these engagement activities during in-person meetings, the stakeholders were aware that their input was informing the use of the ESSER III funds. The ESSER III Expenditure Plan that were influenced by or developed in response to input from community members through the following aspects: prevention and mitigation strategies to continuously and safely operate schools for in-person learning, strategies to address the academic impact of lost instructional time through implementation of evidence-based interventions, any other strategies or activities implemented with the LEA's ESSER III fund apportionment consistent with section 2001(e)(2) of the ARP Act, and progress monitoring to ensure interventions address the academic, social, emotional, and mental health needs for all students, especially those students disproportionately impacted by COVID-19.

**Prevention and mitigation strategies to operate schools continuously and safely for in-person learning:**

1. Face Masks
  - Medical exemptions warrant documentation from physician, nurse practitioner, or other licensed medical professional practicing under the license of a physician
2. Physical Distancing
3. Handwashing and Respiratory Etiquette
4. Cleaning and Maintaining Healthy Facilities
5. Contact Tracing and Quarantine Guidelines
6. Diagnostic and Screening Testing
  - Requirements for employees
7. Vaccination Efforts
8. Accommodations for Students with Disabilities with Respect to Health and Safety Policies
9. Coordination with State and Local Health Officials
10. Continuity of Services: Academic, English Learners, Students with Disabilities, Social/Emotional Mental Health for Students and Staff, and Food Services
  - Independent Study and Home and Hospital learning options
  - Classroom closure to be handled in consultation with County Health
11. Other - Clarified what is considered as an essential function for visitor, volunteer, or external group participation during the school day

**Strategies to address the academic impact of lost instructional time through implementation of evidence-based interventions (e.g. summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs):**

- Extending LCAP Actions and Services to support LCAP Goals
- Academic Equity based on School Site Needs
- Resources to Support Extending Learning

**Any other strategies or activities implemented with the LEA's ESSER III fund apportionment consistent with section 2001(e)(2) of the ARP Act:**

- Purchasing educational technology (including hardware, software, and connectivity) for students served by the LEA that aids in regular and substantive educational interactions between students and their classroom teachers, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment
- Upgrade projects to improve the indoor air quality in school facilities, including mechanical and nonmechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems

**Progress monitoring to ensure interventions address the academic, social, emotional, and mental health needs for all students, especially those students disproportionately impacted by COVID-19:**

- Annually: Graduation rate, technology staff survey, FIT report, Board update
- Semi-Annually: K-6 SAEBERS
- 3 times per year: Tiered Fidelity Inventory, Essential Standards Assessments, Data Chats, Number of Counseling Referrals
- 6 times per year: D and F Rates at all Jr. High and High Schools
- 8 times per year: D and F Rates at Buena Vista Alternative High School

## **Actions and Expenditures to Address Student Needs**

The following is the LEA's plan for using its ESSER III funds to meet students' academic, social, emotional, and mental health needs, as well as how the LEA will address the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic. In developing the plan, the LEA has the flexibility to include actions described in existing plans, including the LCAP and/or Expanded Learning Opportunity (ELO) Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan.

For specific requirements, please refer to the Actions and Expenditures to Address Student Needs section of the Instructions.

## **Strategies for Continuous and Safe In-Person Learning**

A description of how the LEA will use funds to continuously and safely operate schools for in-person learning in a way that reduces or prevents the spread of the COVID-19 virus.

## **Total ESSER III funds being used to implement strategies for continuous and safe in-person learning**

\$5,000,000.00			
Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP, Goal #1, Action #14	Facilities	In order to provide a safe school environment due to the COVID pandemic, we will upgrade the air conditioning units to Minimum Efficiency Reporting Value (MERV13) filter abilities and replace air conditioning units that cannot be upgraded to MERV13. In previous plans, air quality was not addressed, and this has become a safety need due to COVID-19. {OSHA, 2021}	<b>\$5,000,000.00</b>

## Addressing the Impact of Lost Instructional Time

A description of how the LEA will use funds to address the academic impact of lost instructional time.

<b>Total ESSER III funds being used to address the academic impact of lost instructional time</b>			
\$9,017,885.00			

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP, Goal 1, Action 4,5 ELO, 1b LCP, pg. 9	Supplemental Common Core Materials	Considering that the district added 30 minutes to the school day to accelerate learning, supplemental common core materials, instructional software, and assessments are needed to support interventions, enrichments, and progress monitoring (e.g., i-Ready, iXL, Renaissance, Vocabulary.com, Reading Inventory, English 3D, Listenwise). This action expands the supports in the previous plans. {What Works Clearinghouse, 2021}	<b>\$606,497.00</b>



Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP, Goal 1, Action 7 LCP, pg. 10	Professional Learning Communities	Teachers require time within the school day and outside of the school day to review data, plan for MTSS supports, share direct instruction strategies, and develop plans to mitigate academic gaps. Funding will cover the cost of extra staff, subs, extra hours, and contracted services [e.g., Sports for Learning] This action expands professional development activities related to PLC's specifically. {John Hattie, 2021}	<b>\$1,719,604.00</b>
LCAP, Goal 1, Action 9 ELO, 1a LCP, pg.10	Academic Equity: Enrichment Activities	Provide enrichment activities and materials, that will enhance critical thinking, problem-solving, foster discovery, and academic enjoyment. Enrichment activities will support STEM, art, music, technology, engineering, AVID, and/or mathematics. Enrichment will be provided during summer, after-school, within the school day, and off-track to address opportunity gaps. This action expands the LCAP to include all students and not just those who are in GATE. {Weiner & Carter, 2013}	<b>\$448,990.00</b>
LCAP, Goal 2, Action 3a LCP, pg. 31	Multi-Tiered Systems of Support- Behavior (MTSS-B)	Increase the number of K-12 intervention counselors by 10 more than was previously allocated in the LCAP and hire a coordinator for MTSS-B to provide support to all school sites to support mental health, engagement, and monitor the social-emotional well-being. Provide materials and resources to support MTSS-B and restorative practices. {SWIFT Education Center, 2021}	<b>\$1,395,486.00</b>
LCAP, Goal 2, Action 5 LCP, pg. 32	Boys Republic	Provide supplemental materials to support the college and career classes at Boys Republic to address opportunity gaps. This action expands the supports in previous plans. {Weiner & Carter, 2013}	<b>\$17,367.00</b>
LCAP, Goal 2, Action 6 ELO, 5 LCP, pg. 26	Supplemental Education for K-12: Credit Recovery	Provide supplemental education for students who need additional academic supports and credit recovery, in order to meet graduation requirements. This action	<b>\$229,192.00</b>

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP, Goal 2, Action 9 LCP, pg. 31	Mental Health Services (Licensed Therapists)	<p>expands the supports in the previous plans to focus specifically on credit recovery. {Heppen et al., 2016}</p> <p>Hire Marriage and Family Therapist (MFT) Associates and Licensed Clinical Social Worker (LCSW) Associates. CVUSD will expand the previously provided services by re-instituting the position of Behavior Intervention Program Supervisor, a licensed therapist, who will supervise MFT and LCSW associates to improve individual student mental wellness to provide student crisis response and support, and to provide educationally related mental health service [ERMHS]. {Lawson &amp; Cmar, 2016}</p>	<b>\$489,594.00</b>
LCAP, Goal 2, Action 17 LCP, pg. 33	Chino Human Services and additional providers	<p>In the LCAP, this action provided individual counseling services through a contract only with Chino Human Services that was principally directed for K-12 unduplicated student groups. This plan will extend the amount of support offered through Chino Human Services and will add the additional support of other contracted providers, which were not included in the LCAP, (e.g., Chino Hills Counseling, PALS program, Care Solace, etc.). This will offer a wider spectrum of services to more students (beyond the unduplicated groups). This action will expand the supports for student's social emotional development as it relates to gaps associated with the pandemic and to improve student academics and connectedness. {Williams-White &amp; Kelly, 2011}</p>	<b>\$401,443.00</b>
LCAP, Goal 3, Action 1b	Multi-Tiered Systems of Support: Academics (MTSS-A)	<p>Provide additional support staff, extra hours for existing staff, and materials to provide intervention classes to close the achievement gap to improve student outcomes. Intervention will be provided during summer, after-school, within the school day, and off-track at specific school sites. This action expands the supports in the previous plan. {John Hattie, 2021}</p>	<b>\$2,607,548.00</b>
LCAP, Goal 3, Action 2	After School Tutoring	<p>Provide academic tutoring services to increase academic achievement and reduce the gap in math</p>	<b>\$1,102,164.00</b>

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCP, pg. 25		and ELA. Contracted services will provide services to individual students or groups of students. This will be done either virtually or in-person, and expands the option to hold tutoring after-school. {John Hattie, 2021}	

## Use of Any Remaining Funds

A description of the how the LEA will use any remaining ESSER III funds, as applicable.

### Total ESSER III funds being used to implement additional actions

\$ 20,022,800.00

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP, Goal #1, Action #13 LCP, pg. 11	Technology Infrastructure	In previous plans CVUSD purchased educational technology to support Distance Learning. These devices are now being used to implement 1:1 for student to device ratios within the classrooms. In order to expand the current educational technology implementation, the current hardware and infrastructure across the district will need upgrading. This will include cabling network infrastructure, data center, network security, wireless, cyber security, and voice/collaboration. {Puentedura, 2013}	\$20,000,000.00
LCAP, Goal #1, Action #15 ELO, 3a	Instructional Technology	ViewSonic Smart Boards will be purchased to enhance academic engagement, professional development, parent engagement, and increase performance on instructional programs for students. This action expands the usage of ViewSonic as it was stated in the previous plans. {Puentedura, 2013}	\$22,800.00

## Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID-19 pandemic. The following is the LEA's plan for ensuring that the actions and expenditures in the plan are addressing the identified academic, social, emotional, and mental health needs of its students, and particularly those students most impacted by the COVID-19 pandemic.

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
<p>Supplemental Common Core Materials, Professional Learning Communities, Academic Equity: Enrichment Activities, Multi-Tiered Systems of Support - Academics (MTSS-A), After School Tutoring</p>	<p>Essential Standards Assessments (ESAs) will be administered to all students in grades in K-12 to monitor progress on meeting grade level standards.</p> <p>Data Chats (Cycle of Continuous Improvement) will be held with administration to set goals, analyze data, reflect on practices, and create an action plan for improvement.</p>	<p>3 times per year</p> <p>Leadership Charge + 2 times per year</p>
<p>Multi-Tiered Systems of Support-Behavior (MTSS-B), Mental Health Services (Licensed Therapists), Chino Human Services and additional providers</p>	<p>Number of referrals for counseling supports</p> <p>SAEBERS is a behavior screener where teachers will analyze the social-emotional health of their students in grades K-6.</p> <p>The Tiered Fidelity Inventory (TFI) will analyze the implementation of positive behavior, interventions, and supports at each school.</p>	<p>3 times per year</p> <p>Semi-Annually</p> <p>3 times per year</p>
<p>Boys Republic</p>	<p>Progress Reports will be completed by the teachers and submitted to the principal.</p>	<p>Weekly</p>
<p>Supplemental Education for K-12: Credit Recovery, AVID</p>	<p>Jr. High: D and F rates</p> <p>High School: D and F rates</p> <p>Buena Vista: D and F rates</p> <p>Graduation Rate</p>	<p>6 times per year</p> <p>6 times per year</p> <p>8 times per year</p> <p>Annually</p>

<b>Action Title(s)</b>	<b>How Progress will be Monitored</b>	<b>Frequency of Progress Monitoring</b>
Technology Infrastructure, Instructional Technology	Staff Survey Board update on implementation	Annually Annually
Facilities	FIT Report MERV reports based on replacement schedules	Annually 3 times per year

# ESSER III Expenditure Plan Instructions

## Introduction

School districts, county offices of education (COEs), or charter schools, collectively known as local educational agencies (LEAs), that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, referred to as ESSER III funds, are required to develop a plan for how they will use ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021, and must be submitted for review and approval within five days of adoption. A school district must submit its ESSER III Expenditure Plan to its COE for review and approval; a COE must submit its plan to the California Department of Education for review and approval. A charter school must submit its plan to its chartering authority for review and to the COE of the county in which the charter school operates for review and approval.

In addition, consistent with the requirements of the ARP, Volume 86, *Federal Register*, page 21201, April 22, 2021, the ESSER III Expenditure Plan must be:

- Written in an understandable and uniform format;
- Written in a language that parents can understand, to the extent practicable;
  - If it is not practicable to provide written translations to a parent with limited English proficiency, the plan must be orally translated for parents
- Provided in an alternative format to a parent who is an individual with a disability as defined by the Americans with Disabilities Act, upon request; and
- Be made publicly available on the LEA's website.

For additional information regarding ESSER III funding please see the ARP Act Funding web page at <https://www.cde.ca.gov/fg/cr/arpact.asp>.

*For technical assistance related to the ESSER III Expenditure Plan template and instructions, please contact [LCFF@cde.ca.gov](mailto:LCFF@cde.ca.gov). For all other questions related to ESSER III, please contact [EDReliefFunds@cde.ca.gov](mailto:EDReliefFunds@cde.ca.gov).*

## Fiscal Requirements

- The LEA must use at least 20 percent (20%) of its ESSER III apportionment for expenditures related to addressing the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.

- For purposes of this requirement, “evidence-based interventions” include practices or programs that have evidence to show that they are effective at producing results and improving outcomes when implemented. This kind of evidence has generally been produced through formal studies and research. There are four tiers, or levels, of evidence:
  - **Tier 1 – Strong Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented randomized control experimental studies.
  - **Tier 2 – Moderate Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented quasi-experimental studies.
  - **Tier 3 – Promising Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).
  - **Tier 4 – Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a State Educational Agency, LEA, or outside research organization to determine their effectiveness.
- For additional information please see the Evidence-Based Interventions Under the ESSA web page at <https://www.cde.ca.gov/rel/es/evidence.asp>.
- The LEA must use the remaining ESSER III funds consistent with section 2001(e)(2) of the ARP Act, including for:
  - Any activity authorized by the Elementary and Secondary Education Act (ESEA) of 1965;
  - Any activity authorized by the Individuals with Disabilities Education Act (IDEA);
  - Any activity authorized by the Adult Education and Family Literacy Act;
  - Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006;
  - Coordination of preparedness and response efforts of LEAs with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19;
  - Activities to address the unique needs of low-income students, students with disabilities, English learners, racial and ethnic minorities, homeless students, and foster youth, including how outreach and service delivery will meet the needs of each population;
  - Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs;
  - Training and professional development for staff of the LEA on sanitation and minimizing the spread of infectious diseases;
  - Purchasing supplies to sanitize and clean the facilities of an LEA, including buildings operated by such agency;
  - Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under

- IDEA, and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements;
- Purchasing education technology (including hardware, software, and connectivity) for students who are served by the LEA that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment;
  - Providing mental health services and supports, including through the implementation of evidence-based full-service community schools;
  - Planning and implementing activities related to summer learning and supplemental after school programs, including providing classroom instruction or online learning during the summer months and addressing the needs of underserved students;
  - Addressing learning loss among students, including underserved students, by:
    - Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiated instruction,
    - Implementing evidence-based activities to meet the comprehensive needs of students,
    - Providing information and assistance to parents and families of how they can effectively support students, including in a distance learning environment, and
    - Tracking student attendance and improving student engagement in distance education;
  - **Note:** A definition of “underserved students” is provided in the Community Engagement section of the instructions.
  - School facility repairs and improvements to enable operation of schools to reduce risks of virus transmission and exposure to environmental health hazards, and to support student health needs;
  - Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and nonmechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door replacement;
  - Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff;
  - Other activities that are necessary to maintain the operation of and continuity of services in LEAs and continuing to employ existing staff of the LEA.



## **Other LEA Plans Referenced in this Plan**

In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP) and/or the Expanded Learning Opportunities (ELO) Grant Plan, provided that the input and/or actions address the requirements of the ESSER III Expenditure Plan.

An LEA that chooses to utilize community input and/or actions from other planning documents must provide the name of the plan(s) referenced by the LEA and a description of where the plan(s) may be accessed by the public (such as a link to a web page or the street address of where the plan(s) are available) in the table. The LEA may add or delete rows from the table as necessary.

An LEA that chooses not to utilize community input and/or actions from other planning documents may provide a response of “Not Applicable” in the table.

## **Summary of Expenditures**

The Summary of Expenditures table provides an overview of the ESSER III funding received by the LEA and how the LEA plans to use its ESSER III funds to support the strategies and interventions being implemented by the LEA.

### **Instructions**

For the ‘Total ESSER III funds received by the LEA,’ provide the total amount of ESSER III funds received by the LEA.

In the Total Planned ESSER III Expenditures column of the table, provide the amount of ESSER III funds being used to implement the actions identified in the applicable plan sections.

For the ‘Total ESSER III funds included in this plan,’ provide the total amount of ESSER III funds being used to implement actions in the plan.

## **Community Engagement**

### **Purpose and Requirements**

An LEA’s decisions about how to use its ESSER III funds will directly impact the students, families, and the local community, and thus the LEA’s plan must be tailored to the specific needs faced by students and schools. These community members will have significant insight into what prevention and mitigation strategies should be pursued to keep students and staff safe, as well as how the various COVID–19 prevention and mitigation strategies impact teaching, learning, and day-to-day school experiences.

An LEA must engage in meaningful consultation with the following community members, as applicable to the LEA:

- Students;
- Families, including families that speak languages other than English;
- School and district administrators, including special education administrators;

- Teachers, principals, school leaders, other educators, school staff, and local bargaining units, as applicable.

“Meaningful consultation” with the community includes considering the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic. Comprehensive strategic planning will utilize these perspectives and insights to determine the most effective strategies and interventions to address these needs through the programs and services the LEA implements with its ESSER III funds.

Additionally, an LEA must engage in meaningful consultation with the following groups to the extent that they are present or served in the LEA:

- Tribes;
- Civil rights organizations, including disability rights organizations (e.g. the American Association of People with Disabilities, the American Civil Liberties Union, National Association for the Advancement of Colored People, etc.); and
- Individuals or advocates representing the interests of children with disabilities, English learners, homeless students, foster youth, migratory students, children who are incarcerated, and other underserved students.
  - For purposes of this requirement “underserved students” include:
    - Students who are low-income;
    - Students who are English learners;
    - Students of color;
    - Students who are foster youth;
    - Homeless students;
    - Students with disabilities; and
    - Migratory students.

LEAs are also encouraged to engage with community partners, expanded learning providers, and other community organizations in developing the plan.

Information and resources that support effective community engagement may be found under *Resources* on the following web page of the CDE’s website: <https://www.cde.ca.gov/re/lc>.

## Instructions

In responding to the following prompts, the LEA may reference or include input provided by community members during the development of existing plans, including the LCAP and/or the ELO Grant Plan, to the extent that the input is applicable to the requirements of the ESSER III Expenditure Plan. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

### **A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.**

A sufficient response to this prompt will describe how the LEA sought to meaningfully consult with its required community members in the development of the plan, how the LEA promoted the opportunities for community engagement, and the opportunities that the LEA provided for input from the public at large into the development of the plan.

As noted above, a description of “meaningful consultation” with the community will include an explanation of how the LEA has considered the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic.

### **A description of the how the development of the plan was influenced by community input.**

A sufficient response to this prompt will provide clear, specific information about how input from community members and the public at large was considered in the development of the LEA's plan for its use of ESSER III funds. This response must describe aspects of the ESSER III Expenditure Plan that were influenced by or developed in response to input from community members.

- For the purposes of this prompt, “aspects” may include:
  - Prevention and mitigation strategies to continuously and safely operate schools for in-person learning;
  - Strategies to address the academic impact of lost instructional time through implementation of evidence-based interventions (e.g. summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs);
  - Any other strategies or activities implemented with the LEA's ESSER III fund apportionment consistent with section 2001(e)(2) of the ARP Act; and
  - Progress monitoring to ensure interventions address the academic, social, emotional, and mental health needs for all students, especially those students disproportionately impacted by COVID-19

For additional information and guidance, please see the U.S. Department of Education's Roadmap to Reopening Safely and Meeting All Students' Needs Document, available here: <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>.

# Planned Actions and Expenditures

## Purpose and Requirements

As noted in the Introduction, an LEA receiving ESSER III funds is required to develop a plan to use its ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

## Instructions

An LEA has the flexibility to include actions described in existing plans, including the LCAP and/or ELO Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan. When including action(s) from other plans, the LEA must describe how the action(s) included in the ESSER III Expenditure Plan supplement the work described in the plan being referenced. The LEA must specify the amount of ESSER III funds that it intends to use to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. Descriptions of actions provided should include sufficient detail yet be succinct to promote a broad understanding among the LEA's local community.

## Strategies for Continuous and Safe In-Person Learning

Provide the total amount of funds being used to implement actions related to Continuous and Safe In-Person Learning, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan.
- If the action(s) are not included in another plan, write "N/A".
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds for prevention and mitigation strategies that are, to the greatest extent practicable, in line with the most recent CDC guidance, in order to continuously and safely operate schools for in-person learning.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

## Addressing the Impact of Lost Instructional Time

As a reminder, the LEA must use not less than 20 percent of its ESSER III funds to address the academic impact of lost instructional time. Provide the total amount of funds being used to implement actions related to addressing the impact of lost instructional time, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan.
- If the action(s) are not included in another plan, write "N/A".

- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

### **Use of Any Remaining Funds**

After completing the Strategies for Continuous and Safe In-Person Learning and the Addressing the Impact of Lost Instructional Time portions of the plan, the LEA may use any remaining ESSER III funds to implement additional actions to address students' academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. LEAs choosing to use ESSER III funds in this manner must provide the total amount of funds being used to implement actions with any remaining ESSER III funds, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write "N/A".
- Provide a short title for the action(s).
- Provide a description of any additional action(s) the LEA will implement to address students' academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. If an LEA has allocated its entire apportionment of ESSER III funds to strategies for continuous and safe in-person learning and/or to addressing the impact of lost instructional time, the LEA may indicate that it is not implementing additional actions.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. If the LEA it is not implementing additional actions the LEA must indicate "\$0".

### **Ensuring Interventions are Addressing Student Needs**

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID-19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

The LEA may group actions together based on how the LEA plans to monitor the actions' progress. For example, if an LEA plans to monitor the progress of two actions in the same way and with the same frequency, the LEA may list both actions within the same row of the table. Each action included in the ESSER III Expenditure Plan must be addressed within the table, either individually or as part of a group of actions.

Complete the table as follows:

- Provide the action title(s) of the actions being measured.
- Provide a description of how the LEA will monitor progress of the action(s) to ensure that they are addressing the needs of students.
- Specify how frequently progress will be monitored (e.g. daily, weekly, monthly, every 6 weeks, etc.).

California Department of Education  
June 2021

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** October 21, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
**SUBJECT: GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON – NEW DISTRICT OFFICE**

=====

**BACKGROUND**

Grant of easement to Southern California Edison (SCE) is required for utility access and services on the new District office site.

This easement will convey right of way to construct; use; maintain; operate; alter; add to; repair; replace; reconstruct; inspect underground electrical supply systems and communication systems consisting of wires; underground conduits; cables; vaults; manholes; handholes; above ground enclosures; markers and concrete pads; and other appurtenant fixtures and equipment necessary for distributing electrical energy and or transmitting intelligence and data and or communications in, on, over, under, across and along that certain real property in the City of Chino, County of San Bernardino, State of California.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve Grant of Easement to Southern California Edison - New District Office.

**FISCAL IMPACT**

None.

NE:GJS:pw

Please have the wet, original executed easement returned to the following address:

Spectrum Land Services  
 725 Town & Country Road  
 Suite 410  
 Orange, CA 92868

Y

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.  
**GRANT OF  
 EASEMENT**

<b>DOCUMENTARY TRANSFER TAX \$ NONE VALUE AND CONSIDERATION LESS THAN \$100.00)</b>		DISTRICT Ontario	SERVICE ORDER TD1829778	SERIAL NO.	MAP SIZE
SCE Company		FIRM MT-3463-F	APPROVED: VEGETATION & LAND MANAGEMENT	BY SLS/SM	DATE 09/22/21
SIG. OF DECLARANT OR AGENT DETERMINING TAX	FIRM NAME	APN 1019-441-06, -12 1019-511-04			

CHINO VALLEY UNIFIED SCHOOL DISTRICT, a California School District organized and existing under the laws of the State of California (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence, data and/or communications (eg. through fiber optic cable), in, on, over, under, across and along that certain real property in the County of San Bernardino, State of California, described as follows:

VARIOUS STRIPS OF LAND LYING WITHIN PARCEL 6 OF PARCEL MAP NO. 10342, AS PER MAP FILED IN BOOK 118, PAGES 20 AND 21 OF PARCEL MAPS, AND WITHIN PARCEL 4 OF PARCEL MAP NO. 3511, AS PER MAP FILED IN BOOK 32, PAGES 12 AND 13 OF PARCEL MAPS, AND WITHIN PARCEL 1 OF PARCEL MAP NO. 3729, AS PER MAP FILED IN BOOK 35, PAGES 60 AND 61 OF PARCEL MAPS, ALL IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

**STRIP #1**

THE WESTERLY 3.00 FEET OF THE SOUTHERLY 32.00 FEET OF SAID PARCEL 6.

**STRIP #2**

THE WESTERLY 3.00 FEET OF SAID PARCEL 4.

**STRIP #3**

THE WESTERLY 16.50 FEET OF THE SOUTHERLY 20.00 FEET OF THE NORTHERLY 121.50 FEET OF SAID PARCEL 4.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #2 DESCRIBED HEREINABOVE.



STRIP #4

THE WESTERLY 3.00 FEET OF THE NORTHERLY 65.00 FEET OF SAID PARCEL 1.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared by Spectrum Land Services pursuant to Sec. 8730(c) of the Business & Professions Code.

Grantor further grants, bargains, sells and conveys unto the Grantee the right of assignment, in whole or in part, to others, without limitation, and the right to apportion or divide in whatever manner Grantee deems desirable, any one or more, or all, of the easements and rights, including but not limited to all rights of access and ingress and egress granted to the Grantee by this Grant of Easement.

Grantor agrees for himself, his heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences on the above described real property. The Grantee, and its contractors, agents and employees, shall have the right to trim or cut tree roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor, the Grantee shall make the same in such a manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**GRANTOR**

CHINO VALLEY UNIFIED SCHOOL DISTRICT, a  
California School District organized and existing under  
the laws of the State of California

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )

County of \_\_\_\_\_ )

On \_\_\_\_\_ before me, \_\_\_\_\_, a Notary Public, personally appeared

\_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

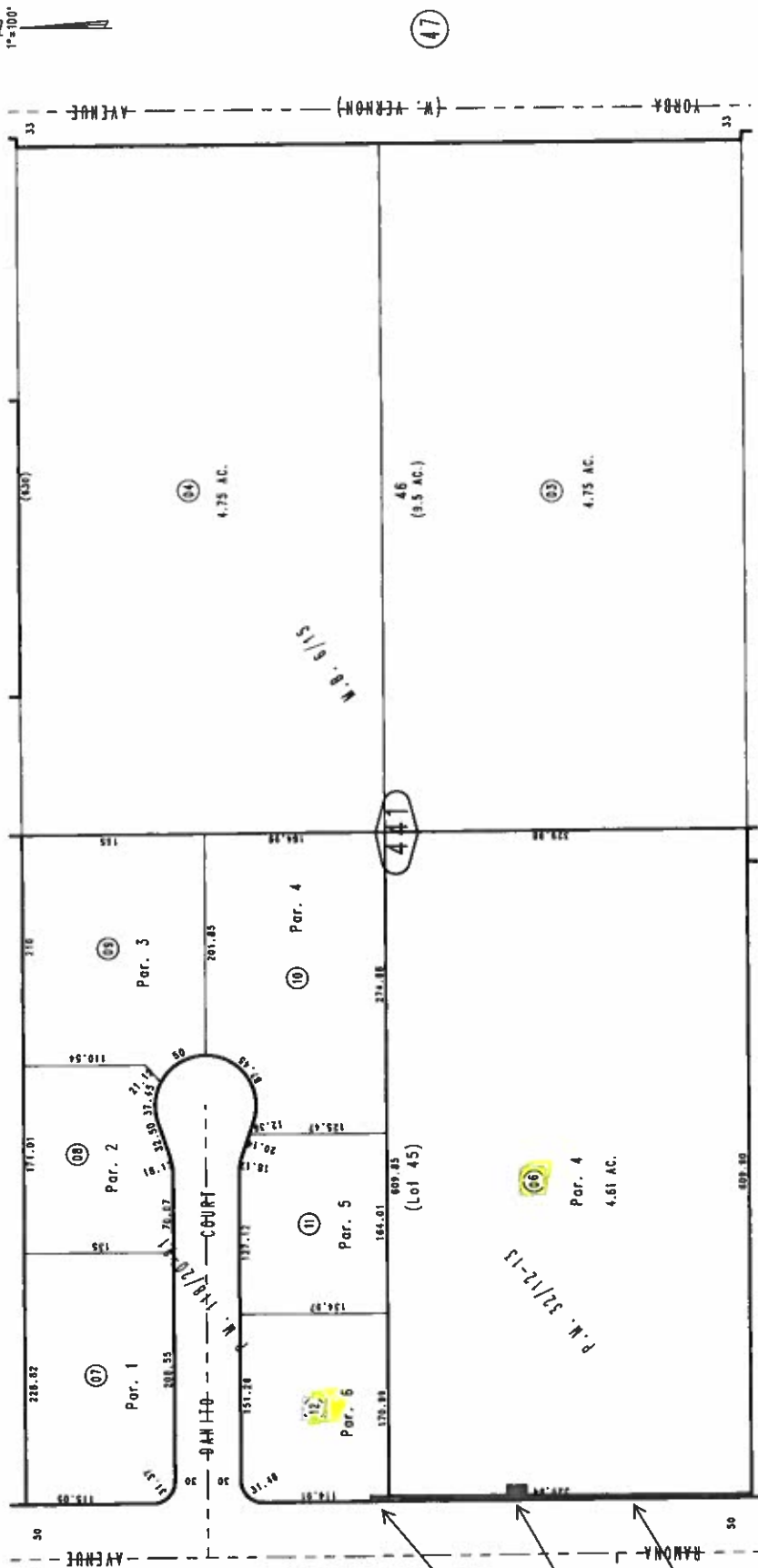
Signature \_\_\_\_\_ (Seal)

City of Chino  
Tax Rate Area  
1001

Ptn. Rancho Santa Ana Del Chino, M.B. 6/15

1019 - 44

THIS MAP IS FOR THE PURPOSE  
OF AD VALOREM TAXATION ONLY.



October 21, 2021  
Page 35

**SCE EASEMENT** (43)  
**STRIP #1**  
**3'X32'**  
**STRIP #3**  
**13.50'X20'**  
**STRIP #2**  
**3' WIDE**

REVISED  
01/29/90 JJ  
06/10/91 PE

Assessor's Map  
Book 1019 Page 44  
San Bernardino County

Ptn. S.E.1/4, Sec. 10  
T.2S., R. 8W.

Parcel Map No. 10342, P.M. 118/20-21  
Ptn. Parcel Map No. 3511, P.M. 32/12-13

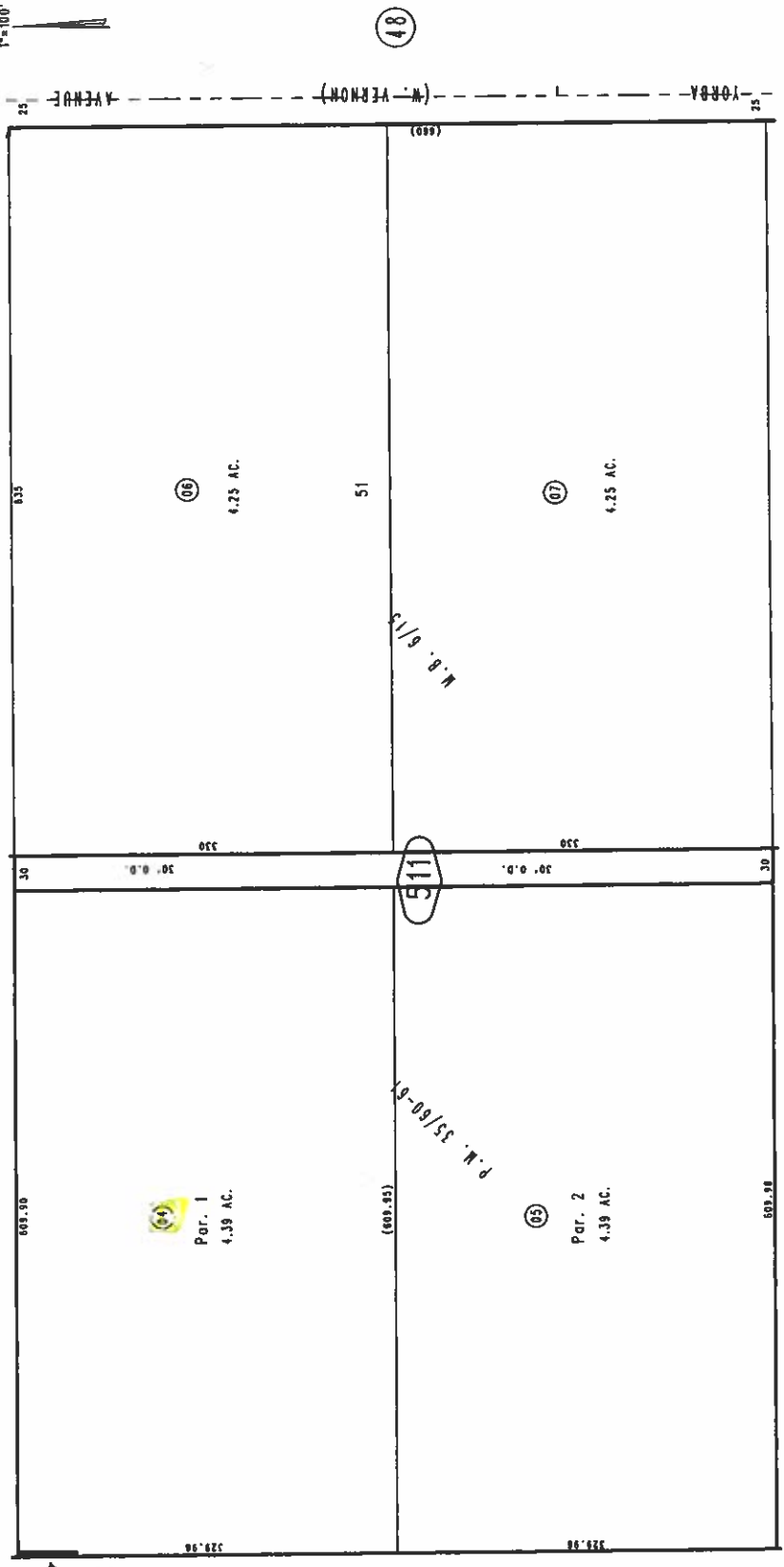
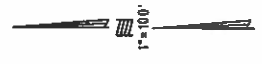
JAN. 1972

City of Chino  
Tax Rate Area  
1001

Ptn. Rancho Santa Ana Del Chino, M.B. 6/15

1019 - 51

THIS MAP IS FOR THE PURPOSE  
OF AD VALOREM TAXATION ONLY.



STRIP #4  
3'x65'

REVISED  
01/29/90 JJ  
06/12/91 PE

Assessor's Map  
Book 1019 Page 51  
San Bernardino County

Ptn. S.E.1/4, Sec. 10  
T.2S., R.8W.

Parcel Map No. 3729, P.M. 35/60-61

JAN.1972

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** October 21, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Richard Rideout, Assistant Superintendent, Human Resources

**SUBJECT: COMPENSATION INCREASE FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STUDENTS, AVID TUTORS, PLAYGROUND SUPERVISORS, CENTRAL KITCHEN ASSISTANT I, AND NUTRITION SERVICES ASSISTANT I, NUTRITION SERVICES ASSISTANT II, AND NUTRITION SERVICES ROVING ASSISTANT SUBSTITUTES EFFECTIVE JANUARY 1, 2022**

=====

**BACKGROUND**

Effective January 1, 2022, the minimum wage will increase to \$15.00 an hour. The District currently provides an hourly rate of less than \$15.00 for the Workforce Innovation and Opportunity Act (WIOA) Students, AVID Tutors, Playground Supervisors, Central Kitchen Assistant I, Nutrition Services Assistant I, Nutrition Services Assistant II, and Nutrition Services Roving Assistant substitutes. To address the increase in minimum wage, attached is a revised proposed classified substitute salary schedule. The proposed increase will reflect an hourly rate from the lower ranges starting at \$14.00 to \$15.00.

New hourly rate is provided in **bold**, while the old hourly rate to be deleted is ~~lined through~~.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve a compensation increase for Workforce Innovation and Opportunity Act (WIOA) Students, AVID Tutors, Playground Supervisors, Central Kitchen Assistant I, Nutrition Services Assistant I, Nutrition Services Assistant II, and Nutrition Services Roving Assistant substitutes effective January 1, 2022.

**FISCAL IMPACT**

The fiscal impact is unknown at this time due to the fluctuation of Workforce Innovation and Opportunity Act (WIOA) Students, AVID Tutors, Playground Supervisors, and Central Kitchen Assistant I, Nutrition Services Assistant I, Nutrition Services Assistant II, and Nutrition Services Roving Assistant substitutes.

**Classified Substitute Salary Schedule**

Effective 01/01/2022

CLERICAL	RANGE	STEP A
Account Clerk I	28	\$18.03
Account Clerk II	32	\$19.92
Account Clerk III	36	\$21.97
Account Clerk III/Facilities & Planning	37	\$22.53
Accountant I	43	\$26.12
Accountant II	46	\$28.15
Accountant II/Facilities & Planning	46	\$28.15
Accountant II/Position Control	46	\$28.15
Administrative Secretary I	40	\$24.27
Administrative Secretary II	48	\$29.55
Administrative Secretary III	50	\$31.06
Administrative Secretary IV	52	\$32.62
Alternative Ed. Work Center Outreach Advisor	30	\$18.96
ASB Student Store Clerk	27	\$17.58
Assessment Technician	40	\$24.27
Assistant Principal Secretary	32	\$19.92
Attendance Clerk	29	\$18.48
Behavior Intervention Records Asst.	31	\$19.42
Bilingual (Desig. Lang.) Admin. Secretary I	42	\$25.49
Bilingual Typist Clerk I	28	\$18.03
Billing Specialist	43	\$26.12
Career Center Guidance Technician	34	\$20.91
Categorical Programs Technician	40	\$24.27
Child Development Program Clerk II	30	\$18.96
Child Development Program Technician	40	\$24.27
Communications Technician	40	\$24.27
Counseling Assistant	33	\$20.40
Credential Technician	44	\$26.78
District Attendance Aide II	30	\$18.96
District Attendance Liaison	29	\$18.48
District Attendance Specialist	46	\$28.15
District Community Attendance Liaison	28	\$18.03
District Media Center Clerk	27	\$17.58
District Media Center Operations Technician	34	\$20.91
District Media Center Specialist	32	\$19.92
District Postal Specialist	29	\$18.48
District Purchasing Assistant	41	\$24.87
District Receptionist	27	\$17.58
District Secretary	32	\$19.92
District Student Body Finance Technician	40	\$24.27
District Student Records Specialist	29	\$18.48
Elementary Library/Media Center Assistant	28	\$18.03
Family Services Program Specialist	50	\$31.06
Finance Technician	54	\$34.27
Fringe Benefits Technician	40	\$24.27
Grant Program Support Spec./Suppl. Funding	30	\$18.96
Health Technician	30	\$18.96
High School Receptionist	27	\$17.58
Insurance Claims Examiner	36	\$21.97
Interfund Control Clerk	38	\$23.08
Nutrition Eligibility Specialist	32	\$19.92
Nutrition Services Fiscal Technician	40	\$24.27
Payroll Clerk II	32	\$19.92
Payroll Clerk III	36	\$21.97
Payroll Technician	40	\$24.27
Personnel Clerk I	28	\$18.03
Personnel Clerk II	32	\$19.92
Personnel Clerk III	36	\$21.97
Purchasing Clerk II	32	\$19.92
Purchasing Clerk III	36	\$21.97

CLERICAL (cont.)	RANGE	STEP A
Registrar	32	\$19.92
Risk Management Specialist	46	\$28.15
School Secretary I	36	\$21.97
School Secretary II	38	\$23.08
Secondary Library/Media Asst.	30	\$18.96
Student Personnel Specialist	31	\$19.42
Student Body Finance Clerk	31	\$19.42
Supplemental Instruction Support Technician	34	\$20.91
Transportation Technician	40	\$24.27
Typist Clerk I	26	\$17.17
Typist Clerk II	29	\$18.48
WIOA Employment Placement Specialist	29	\$18.48
Workforce Investment Act Career Technician	35	\$21.44
INSTRUCTIONAL		
Behavior Intervention Aide/Spec. Ed.	28	\$18.03
Bilingual-Biliterate/Generic	26	\$17.17
Bilingual-Biliterate/Spanish	26	\$17.17
Bilingual-Portuguese	26	\$17.17
Child Care Specialist	30	\$18.96
Ged Test Proctor	26	\$17.17
IA/Childhood Education	26	\$17.17
IA/Computer Assisted Instruction	26	\$17.17
IA/Curriculum Lab	26	\$17.17
IA/Elementary Physical Education	26	\$17.17
IA/Elementary Grade Level	26	\$17.17
IA/Secondary Grade Level	26	\$17.17
IA/Severely Handicapped/SH	26	\$17.17
IA/Special Education	26	\$17.17
IA/Visually Handicapped	26	\$17.17
IA/Voc./Special Education	26	\$17.17
Interpreter-Deaf/Hard of Hearing	58	\$37.83
Remedial Reading	26	\$17.17
ROP/Auto Body/Paint	26	\$17.17
School Community Liaison	28	\$18.03
Community Liaison/Bilingual-Spanish	28	\$18.03
Speech-Language Pathology Assistant	30	\$18.96
Testing Aide/Biling.-Bilit.	28	\$18.03
NUTRITIONAL SERVICES		
Central Kitchen Assistant I*	18	<del>\$14.09</del> <b>15.00</b>
Central Kitchen Assistant II	23	\$15.95
Nutrition Eligibility Specialist	32	\$19.92
Nutrition Services Assistant I*	16	<del>\$14.00</del> <b>15.00</b>
Nutrition Services Assistant II*	18	<del>\$14.09</del> <b>15.00</b>
Nutrition Services Manager I	23	\$15.95
Nutrition Services Manager II	28	\$18.03
Nutrition Services Manager III	35	\$21.44
NS/Roving Mgr./Caterer/Central Kitchen Asst.	35	\$21.44
Nutrition Services Roving Assistant	20	<del>\$14.80</del> <b>15.00</b>
TECHNICAL		
Athletic Trainer	42	\$25.49
Audio Visual/Computer Elec. Technician	52	\$32.62
Computer Operations Technician I	40	\$24.27
Computer Operations Technician II	46	\$28.15
District Videographer	40	\$24.27
Duplicating Department Clerk	27	\$17.58
Electronics Communication Systems Technician	51	\$31.84
Electronics Display Systems Technician	51	\$31.84
Electronics Security Systems Technician	51	\$31.84
Electronics Technician I	39	\$23.67
Four-Color Specialist	38	\$23.08
Junior Database Administrator	51	\$31.84
Lead Duplicating Technician	41	\$24.87

\* = The start rate was adjusted to comply with the requirements of the California Minimum Wage.

**Classified Substitute Salary Schedule**

Effective 01/01/2022

<b>TECHNICAL (cont.)</b>	<b>RANGE</b>	<b>STEP A</b>
Lead Electronics Technician	56	\$36.02
Lead Network Technician	60	\$39.77
Licensed Vocational Nurse	38	\$23.08
Public Information Officer	50	\$31.06
Network Support Technician	46	\$28.15
Network Technician	56	\$36.02
Offset Press Operator Spec.	35	\$21.44
Printer/Publisher Operator	35	\$21.44
Programmer I	41	\$24.87
Programmer Analyst I	51	\$31.84
Technology/Computer Assistant	32	\$19.92
Technology Technician	40	\$24.27
<b>MAINTENANCE/OPERATIONS</b>		
Custodian I	29	\$18.48
Custodian II	32	\$19.92
Custodian I/Carpet-Flooring	29	\$18.48
Custodian II/Carpet-Flooring	32	\$19.92
Custodian III/Carpet-Flooring	38	\$23.08
Custodian Specialist	38	\$23.08
Draftsperson	41	\$24.87
Energy/Resource Conservation Tech.	39	\$23.67
Groundswoker I	29	\$18.48
Groundswoker II	32	\$19.92
Groundswoker III	36	\$21.97
Grounds Equipment Operator II	34	\$20.91
Pesticide Appl./Grounds Equipment Operator II	36	\$21.97
Grounds Equipment Operator III	40	\$24.27
Heavy Grounds Equipment Operator II	34	\$20.91
Heavy Grounds Equipment Operator III	40	\$24.27
<b>Maintenance I</b>		
Carpenter	35	\$21.44
Electrician	35	\$21.44
Fire System Repair	32	\$19.92
General Maintenance	32	\$19.92
Heating/Ventilating Air Cond./Refrigeration	38	\$23.08
Locksmith	32	\$19.92
Painter	32	\$19.92
Plumber	38	\$23.08
Sheet Metal	32	\$19.92
Small Engine Repair	32	\$19.92
Welder	32	\$19.92
<b>Maintenance II</b>		
Carpenter	39	\$23.67
Electrician	39	\$23.67
Equipment Repair	36	\$21.97
Fire System Repair	36	\$21.97
General Maintenance	36	\$21.97
Heating/Ventilating Air Cond./Refrigeration	42	\$25.49
Locksmith	36	\$21.97
Painter	36	\$21.97
Plumber	42	\$25.49
Sheet Metal	36	\$21.97
Welder	36	\$21.97

<b>MAINTENANCE/OPERATIONS (cont.)</b>	<b>RANGE</b>	<b>STEP A</b>
<b>Maintenance III</b>		
Carpenter	43	\$26.12
Crafts Specialist	40	\$24.27
Electrician	46	\$28.15
Equipment Repair	40	\$24.27
Fire System Technician	40	\$24.27
Heating/Ventilating Air Cond./Refrigeration	46	\$28.15
Locksmith	46	\$28.15
Metal Worker/Welder	46	\$28.15
Painter	40	\$24.27
Plumber	46	\$28.15
Sheet Metal	40	\$24.27
Small Engine Repair	40	\$24.27
Welder	40	\$24.27
<b>Maintenance Leadworker</b>		
Carpenter	46	\$28.15
Electrician	46	\$28.15
Heating/Ventilating Air Cond./Refrigeration	49	\$30.29
Painter	43	\$26.12
Plumber	49	\$30.29
Maintenance Pool Technician	36	\$21.97
Maintenance Scheduler/Parts Fac.	42	\$25.49
Maintenance Sprinkler Tech. I	35	\$21.44
Maintenance Sprinkler Tech. II	39	\$23.67
Maintenance Sprinkler Tech. III	43	\$26.12
Office Machines Tech. I	32	\$19.92
Office Machines Tech. II	36	\$21.97
Office Machines Tech. III	40	\$24.27
Security Person	34	\$20.91
Senior Security Officer	36	\$21.97
Lead Storekeeper/Warehouse Delivery Person	39	\$23.67
Storekeeper	36	\$21.97
Maintenance Material/Equipment Facilitator	43	\$26.12
Warehouse and/or Delivery Worker	31	\$19.42
<b>TRANSPORTATION</b>		
Automotive Service Person	31	\$19.42
Bus Driver	32	\$19.92
Driver Trainer	35	\$21.44
Dispatcher/Scheduler	34	\$20.91
Mechanic I	35	\$21.44
Mechanic II	44	\$26.78
Mechanic III	46	\$28.15
Transportation Glazer/Upholster	40	\$24.27
<b>OTHER</b>		
AVID Tutor	NA	\$14.00 <b>15.00</b>
Playground Supervisor	21A	\$14.00 <b>15.00</b>
WOIA Student	NA	\$14.00 <b>15.00</b>

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
October 7, 2021

**MINUTES**

<b>I. OPENING BUSINESS</b>
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**I.A. CALL TO ORDER – 4:30 P.M.**

1. Roll Call

President Schaffer called to order the regular meeting of the Board of Education, Thursday, October 7, 2021, at 4:30 p.m. with Bridge, Cruz, Gagnier, Na, and Schaffer present.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent  
Sandra H. Chen, Associate Superintendent, Business Services  
Grace Park, Ed.D., Associate Superintendent, CIIS  
Lea Fellows, Assistant Superintendent, CIIS  
Richard Rideout, Assistant Superintendent, Human Resources  
Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Schaffer adjourned to closed session at 4:30 p.m. regarding anticipated litigation (one potential case); public employee appointment: elementary school principal, and high school assistant principal; conference with labor negotiators: A.C.T. and CSEA; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent.

**I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action

President Schaffer reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Gagnier, Na, and Schaffer present. The meeting was streamed live on YouTube. The Board met in closed session from 4:30 p.m. to 5:44 p.m. regarding anticipated litigation (one potential case); public employee appointment: elementary school principal, and high school assistant principal; conference with labor negotiators: A.C.T. and CSEA; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent.



The Board appointed Vanessa Acuña as principal of Butterfield Ranch ES effective October 8, 2021, by a unanimous vote of 5-0 with Bridge, Cruz, Gagnier, Na, and Schaffer voting yes. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Led by President Joe Schaffer.

**I.C. COMMENTS FROM STUDENT REPRESENTATIVE**

The student representative was absent.

**I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Brenda Walker, A.C.T. President, acknowledged the upcoming week as week of the school administrator; said the Association appreciates all the efforts of administrative personnel; said the A.C.T. participates on several District committees including most recently the ESSER III and LCAP committees; and spoke about the COVID-19 employee testing mandate.

Emily Lao, CHAMP Vice President, said CHAMP is hosting Dr. Jolie Hood on October 19 for administrators; and congratulated Hidden Trails ES for achieving National Blue Ribbon status.

President Schaffer announced a brief recess for staff to address live stream issues.

**I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

The following individuals addressed the Board regarding the following concerns: Ken Willett and Karen Hassett regarding Chino Hills HS Bingo; Jacob Roberts regarding truth; Parent Association of Chino Valley regarding updates; James Gallagher complimenting the Board and administration; Seth Gerdine regarding CVUSD; Amanda Swager and Yolanda regarding sub pay/crisis; Casandra Sanchez, Michael Ross, Cindy Foisy, Caitlyn Martinez, Angela Romero, Hilda Rodriguez, Rebecca Lollis, Virginia Renteria, Juli Santorsola, Karla Marquez, and Kristal regarding vaccine mandates.

**I.F. CHANGES AND DELETIONS**

None.

**II. ACTION****II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****II.A.1. Public Hearing Regarding the Sufficiency of Instructional Materials 2021/2022 and Adoption of Resolution 2021/2022-31**

President Schaffer opened the public hearing at 7:10 p.m. There were no speakers, and the hearing was closed at 7:11 p.m. Moved (Na) seconded (Gagnier) carried unanimously (5-0) to adopt Resolution 2021/2022-31.

**II.B. FACILITIES, PLANNING, AND OPERATIONS****II.B.1. Adoption of Resolution 2021/2022-28 of the Board of Education of the Chino Valley Unified School District of the County of San Bernardino, California approving Dissolution of the Chino Unified School District Capital Facilities Corporation; and Resolution 2021/2022-29 Dissolution of the Chino Unified School District Land Acquisition Corporation**

Moved (Na) seconded (Gagnier) carried unanimously (5-0) to adopt Resolution 2021/2022-28 Approving the Dissolution of the Chino Unified School District Capital Facilities Corporation; and Moved (Na) seconded (Gagnier) carried unanimously (5-0) to adopt Resolution 2021/2022-29 Approving the Dissolution of the Chino Unified School District Land Acquisition Corporation.

**II.C. HUMAN RESOURCES****II.C.1. Resolution 2021/2022-32, Week of the School Administrator**

Moved (Na) seconded (Gagnier) carried unanimously (5-0) to adopt Resolution 2021/2022-32, Week of the School Administrator.

**III. CONSENT**

Moved (Na) seconded (Gagnier) carried unanimously (5-0) to approve the consent items.

**III.A. ADMINISTRATION****III.A.1. Minutes of the September 16, 2021 Regular Meeting**

Approved the minutes of the September 16, 2021 regular meeting.

**III.B. BUSINESS SERVICES**

**III.B.1. Warrant Register**

Approved/ratified the warrant register.

**III.B.2. 2021/2022 Applications to Operate Fundraising activities and Other Activities for the Benefit of Students**

Approved/ratified the 2021/2022 applications to operate fundraising activities and other activities for the benefit of students.

**III.B.3. Fundraising Activities**

Approved/ratified the fundraising activities.

**III.B.4. Donations**

Accepted the donations.

**III.B.5. Legal Services**

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates; and Tao Rossini, APC.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. School-Sponsored Trips**

Approved/ratified the following school-sponsored trips: Cattle ES, and Chino HS.

**III.C.2. Proclamation for Red Ribbon Week, October 23-31-2021**

Adopted the proclamation for Red Ribbon Week, October 23-31, 2021.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

**III.D.2. Agreements for Contractor/Consultant Services**

Approved/ratified the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

**III.D.4. Resolution 2021/2022-30, Authorization to Utilize a Piggyback Contract**

Adopted Resolution 2021/2022-30, Authorization to Utilize a Piggyback Contract.

**III.D.5. Notice of Completion for CUPCCAA Projects**

Approved the Notice of Completion for CUPCCAA Projects.

**III.D.6. Change Order for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 02-01)**

Approved the Change Order for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 02-01).

**III.D.7. Change Order for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 05-01)**

Approved the Change Order for Bid 19-20-31F, Canyon Hills JHS and Townsend JHS Alterations (BP 05-01).

**III.D.8. Bid 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations**

Awarded Bid 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations to GGG Demolition; KAR Construction, Inc.; RND Contractors, Inc.; Core Contracting, Inc.; K&Z Cabinet Company; Mirage Builders, Inc.; Floored Tile and Stone; Elljay Acoustics; Lawrence W Rosine Co.; Kelly Grant; Patriot Contracting & Engineering; Kitcor Corporation; Empyrean Plumbing, Inc.; RAN Enterprises, Inc.; and Rancho Pacific Construction.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

**III.E.2. Rejection of Claim**

Recommend the Board of Education rejected the claim and referred it to the District's insurance adjuster.

**III.E.3. New Job Description for Coordinator, Special Projects**

Approved the new job description for Coordinator, Special Projects.

**III.E.4. Student Teaching Agreements with California State University, East Bay; Humboldt State University; and Pacific Oaks College**

Approved the student teaching agreements with California State University, East Bay; Humboldt State; and Pacific Oaks College.

**III.E.5. Fieldwork Placement Agreements with California State University, Fullerton; and Concordia University**

Approved the fieldwork placement agreement with California State University, Fullerton; and Cordia University.

<b>IV. INFORMATION</b>
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**IV.A. CURRICULUM INSTRUCTION, INNOVATION, AND SUPPORT**

**IV.A.1. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for July Through September 2021**

Received for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for July through September 2021.

**V. COMMUNICATIONS**

**BOARD MEMBERS AND SUPERINTENDENT**

Andrew Cruz said that people are probably not entering the education field due to restrictions or fears; spoke about the importance of the teachers union defending their members; said the fruit of the pandemic is fear, loneliness, and anxiety; showed a slide presentation regarding various data on COVID-19, liability insurance, vaccine exemptions; spoke about his proposed agenda items that were rejected; spoke about the need to buck the system; and spoke about FDA and CDC information regarding the vaccine.

James Na spoke about kids not having a clear direction for their future; requested an action item for the next Board meeting for CVUSD to join Murrieta USD and Orange County Department of Education in supporting children and parental choice against poor decision made by Gavin Newsom under the name of state mandate; requested that we consult legal counsel to file a claim against TikTok for inciting school kids to destroy school property; said he supports doing something for Chino Hills HS Bingo to function during inclement weather; spoke about the difficulty in finding substitute employees; spoke about the need to temporarily raise sub pay during the current crises; and thanked everyone for showing up.

Don Bridge said he agrees with Mr. Na regarding sub shortages and the need for competitive pay; congratulated Hidden Trails ES for achieving Blue Ribbon School status; attended the Chino Valley Soroptimist open house event; said he attended the Milk Can game at Chino HS; said he took a brief vacation back to the Midwest recently; and acknowledged October as Breast Cancer Awareness Month.

Christina Gagnier said that at the last board meeting, she raised the issue regarding mental health, and ensuring there is appropriate mental health supports for students; and asked Dr. Enfield to share information about the advisory committee that will address the issue.

President Schaffer congratulated Hidden Trails ES on obtaining national Blue Ribbon status; thanked the parent advocate group and those present at the meeting for continuing the dialogue and inviting the Board to meet; and said he looks forward to answering parent questions in a more casual setting.

**VI. ADJOURNMENT**

President Schaffer adjourned the regular meeting of the Board of Education at 7:49 p.m.

\_\_\_\_\_  
Joe Schaffer, President

\_\_\_\_\_  
Donald L. Bridge, Clerk

Recorded by Patricia Kaylor, Administrative Secretary, Board of Education

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** October 21, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: WARRANT REGISTER**

=====

**BACKGROUND**

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

**FISCAL IMPACT**

\$3,497,995.72 to all District funding sources.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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**DATE:** October 21, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: 2021/2022 APPLICATIONS TO OPERATE FUNDRAISING  
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF  
STUDENTS**

=====

**BACKGROUND**

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the 2021/2022 applications to operate fundraising activities and other activities for the benefit of students.

**FISCAL IMPACT**

None.

NE:SHC:LP:lf



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**October 21, 2021**

**2021/2022 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES  
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

**School**

**Organization**

Dickson ES

PTA

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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**DATE:** October 21, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: FUNDRAISING ACTIVITIES**

=====

**BACKGROUND**

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the fundraising activities.

**FISCAL IMPACT**

None.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**October 21, 2021**

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<b><u>Borba ES</u></b>		
PFA	Membership Drive	10/22/21 - 5/30/22
PFA	Student Store	10/22/21 - 5/30/22
<b><u>Dickson ES</u></b>		
PTA	Membership Drive	10/22/21 - 5/28/22
PTA	Spirit Wear Sales	10/22/21 - 5/28/22
PTA	Birthday Marquee	10/22/21 - 5/28/22
PTA	Book Fair	10/22/21 - 5/28/22
PTA	Catalog Sales	10/22/21 - 5/28/22
PTA	Family Game & Paint Night	10/22/21 - 5/28/22
PTA	Monthly Dine Outs	10/22/21 - 5/28/22
PTA	Holiday Grams	10/22/21 - 5/28/22
PTA	Kono Ice	10/22/21 - 5/28/22
PTA	Popsicle Sales	10/22/21 - 5/28/22
PTA	See's Candy	10/22/21 - 5/28/22
<b><u>Marshall ES</u></b>		
ASB - 5th Grade	Holiday Candy Grams	11/29/21 - 12/16/21
ASB - 5th Grade	Valentine Candy Grams	1/24/22 - 2/11/22
<b><u>Rhodes ES</u></b>		
PEP	Panda Express Family Fun Night	10/26/21
PEP	Pacific Catalog Sales	11/8/21
PEP	Sacramento Trip	11/8/21 - 12/3/21
PEP	CPK Family Fun Night	11/16/21
PEP	Chili's Family Fun Night	1/18/22
<b><u>Rolling Ridge ES</u></b>		
PTA	Panda Express Dine Out	10/27/21
<b><u>Cal Aero K-8</u></b>		
Flight Academy	Think n Local	11/19/21 - 12/5/21
<b><u>Canyon Hills JHS</u></b>		
ASB - National Jr. Honor Society	Donations	10/26/21 - 12/10/21

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**October 21, 2021**

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<b><u>Townsend JHS</u></b>		
Music Boosters	Popcornopolis	10/22/21 - 11/12/21
<b><u>Woodcrest JHS</u></b>		
ASB - General	Spooky Candy Grams	10/25/21 - 10/28/21
<b><u>Ayala HS</u></b>		
ASB - Step by Step	Chino Hills Pizza Co.	10/22/21
Theater Boosters	Crucible Show Tickets	10/22/21 - 10/23/21
Theater Boosters	Crucible Concessions	10/22/21 - 10/24/21
ASB - Boy's Basketball	Youth Skills Camp	11/6/21 - 11/27/21
ASB - Key Club	Chipotle Family Night	11/9/21
ASB - Bulldog Time	Chipotle Family Night	11/10/21
ASB - Wrestling	Boys' Wrestling Tournament	1/8/22
ASB - Wrestling	Girls' Wrestling Tournament	1/21/22 - 1/22/22
<b><u>Chino Hills HS</u></b>		
ASB - General	Halloween Grams	10/22/21 - 10/29/21
ASB - Student Store	Breast Cancer Awareness	10/22/21 - 10/31/21
ASB - Student Store	Apples for Addi	10/25/21 - 10/29/21
ASB - Class of 2022	Chipotle Dine Out	10/27/21
ASB - Health Science Academy	Snap! Raise	11/1/21 - 12/1/21
Spirit Boosters	Applebee's Flapjack Breakfast	11/6/21
Music Boosters	Paint n Jazz Night	12/3/21
<b><u>Don Lugo HS</u></b>		
Grad Night Boosters	Trunk or Treat	10/24/21
Grad Night Boosters	Monthly Dine Outs	11/1/21 - 4/30/22
ASB - Boys' Basketball	Chino Police versus SoCal Heat	11/12/21
ASB - Softball	Candy Bar Sales	12/1/21 - 2/1/22
Grad Night Boosters	Applebee's Pancake Breakfast	12/18/21

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** October 21, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: DONATIONS**

=====

**BACKGROUND**

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education accept the donations.

**FISCAL IMPACT**

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:if

CHINO VALLEY UNIFIED SCHOOL DISTRICT  
October 21, 2021

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Litel ES</u>		
Yang Gao	Emergency Blanket Kits	\$600.00
Yang Gao	Jump Ropes	\$400.00

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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**DATE:** October 21, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT EXPULSION CASE 21/22-03**

=====

**BACKGROUND**

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student’s presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion case 21/22-03.

**FISCAL IMPACT**

None.

NE:LF:SJ:ss

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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**DATE:** October 21, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT READMISSION CASE 18/19-15**

=====

**BACKGROUND**

Administrative Regulation 5144.1 Students – Suspension and Expulsion/Due Process Readmission after Expulsion state:

- The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student’s rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met.
- School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
- The Superintendent or designee shall transmit their recommendation regarding readmission to the Board. The Board shall consider this recommendation, in closed session, if information disclosed would be in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve student readmission case 18/19-15.

**FISCAL IMPACT**

None.

NF:LF:SJ:ss



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**DATE:** October 21, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

**SUBJECT: SCHOOL-SPONSORED TRIPS**

=====

**BACKGROUND**

The Board of Education recognizes that school-sponsored trips are an important component of a student’s development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District’s course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

<b>School-Sponsored Trips</b>	<b>Date</b>	<b>Fiscal Impact</b>
Site: Ayala HS Event: Holiday Classic Place: San Diego, CA Chaperone: 13 students/4 chaperones	December 27-30, 2021	Cost: \$400.00 per student Funding Source: Parents
Site: Chino Hills HS Event: WGI Percussion Championships Place: Dayton, OH Chaperone: 47 students/7 chaperones	April 19-24, 2022	Cost: \$1,735.00 per student Funding Source: Parents
Site: Don Lugo HS Event: Senior Retreat 2022 Place: Idyllwild, CA Chaperone: 140 students/20 chaperones	February 11-13, 2022	Cost: \$165.00 per student Funding Source: Parents

**FISCAL IMPACT**

None.

NE:LF:gks

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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**DATE:** October 21, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support  
Julian A. Rodriguez, Ed.D., Director, Secondary Curriculum and Instruction

**SUBJECT: MODIFICATION TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS AND CHINO VALLEY UNIFIED SCHOOL DISTRICT FOR THE I3 MRWC DATA SHARING**

=====

**BACKGROUND**

On April 1, 2017, Chino Valley Unified School District entered into Agreement Number MOU807 with Riverside County Superintendent of Schools for the i3 MRWC data sharing project. This Memorandum of Understanding was established to detail the process for collecting, maintaining, and analyzing educational records and information on students participating in Mathematical Reasoning with Connections (MRWC) project.

The Agreement is modified to extend the term to December 30, 2022, and names the External Evaluator. All other terms and conditions of this Agreement shall remain the same.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the modification to the Memorandum of Understanding between the Riverside County Superintendent of Schools and Chino Valley Unified School District for the i3 MRWC Data Sharing.

**FISCAL IMPACT**

None.

NE:GP:JAR:wrg

**RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS**  
3939 Thirteenth Street  
Riverside, CA 92501

**MODIFICATION**  
**Instructional Services**

This is modification number **one (1)** to Agreement Number MOU807, by and between **Riverside County Superintendent of Schools**, hereinafter referred to as "SUPERINTENDENT", and **Chino Valley Unified School District**, hereinafter referred to as "DISTRICT", for the **i3 MRWC data sharing project**.

This Agreement is modified in accordance with the modification clause.

1. Effective upon signing, extend the term of this Agreement through **December 30, 2022**.
2. Effective January 1, 2022 External Evaluator shall be Ekaterina Forrester Smith.

**All other terms and conditions of this Agreement shall remain the same.**

The total amount of this Agreement, including this change, shall remain the same.

DISTRICT'S signature is required on this modification

**Riverside County Superintendent of Schools**  
**3939 Thirteenth Street**  
**Riverside, CA 92501**

**Chino Valley Unified School District**  
**5130 Riverside Drive**  
**Chino, CA 91710**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

Date \_\_\_\_\_

Date \_\_\_\_\_

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** October 21, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Anna G. Hamilton, Director, Purchasing

**SUBJECT: PURCHASE ORDER REGISTER**

=====  
**BACKGROUND**

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

**FISCAL IMPACT**

\$3,043,469.02 to all District funding sources.

NE:GJS:AGH:pw

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**DATE:** October 21, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Anna G. Hamilton, Director, Purchasing

**SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES**

=====  
**BACKGROUND**

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**FISCAL IMPACT**

As indicated.

NE:GJS:AGH:pw

<b>SUPERINTENDENT</b>	<b>FISCAL IMPACT</b>
<b>S-2122-007 Constant Contact, Inc.</b> To provide communications platform for sending out newsletters, notices, public materials, and Board of Education meeting highlights. Submitted by: Communications Duration of Agreement: January 1, 2022 - January 1, 2023	Contract amount: \$663.00  Funding source: General Fund

<b>BUSINESS SERVICES</b>	<b>FISCAL IMPACT</b>
<b>B-2122-013 Eide Bailly.</b> To provide consultant for ASB and Booster training virtually. Submitted by: Business Services Duration of Agreement: September 2, 2021 - June 30, 2022	Contract amount: \$10,500.00  Funding source: General Fund

<b>CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT</b>	<b>FISCAL IMPACT</b>
<b>CIIS-2122-124 Design Science, Inc.</b> To provide Math Type for Office Tools to be used by the math department. Submitted by: Don Lugo HS Duration of Agreement: December 1, 2021 - December 1, 2022	Contract amount: \$400.00  Funding source: School Site Budget
<b>CIIS-2122-125 Socrative Showbie, Inc.</b> To provide instruction and targeted intervention utilizing instructional strategies and evidenced based programs. Submitted by: Buena Vista HS Duration of Agreement: November 1, 2021 - November 1, 2022	Contract amount: \$199.00  Funding source: Title I
<b>CIIS-2122-126 Follet School Solutions.</b> To provide upgrade to Destiny Textbook Manager and Destiny Resource Manager bundle package. Submitted by: Technology Duration of Agreement: July 21, 2021 - June 30, 2022	Contract amount: \$41,000.00  Funding source: General Fund
<b>CIIS-2122-127 Project Lead the Way.</b> To provide engineering participation for the 2021/2022 school year. Submitted by: Don Lugo HS Duration of Agreement: September 21, 2021 - September 1, 2022	Contract amount: \$3,200.00  Funding source: CTE Pathways
<b>CIIS-2122-128 Taylor Publishing dba Balfour.</b> To provide yearbook publishing for the 2021/2022 school year. Submitted by: Don Lugo HS Duration of Agreement: October 22, 2021 - June 30, 2022	Contract amount: \$32,673.43  Funding source: ASB/USB/PFA/PTA/ Boosters
<b>CIIS-2122-129 Homework Highlights, LLC.</b> To provide online homework forum through Google workspace for grades K-6. Submitted by: Newman ES Duration of Agreement: November 1, 2021 - April 4, 2022	Contract amount: \$10,500.00  Funding source: Title I

<b>FACILITIES, PLANNING, AND OPERATIONS</b>	<b>FISCAL IMPACT</b>
<b>F-2122-041 Western Indoor Environmental Services.</b> To provide District wide semi-annual kitchen exhaust cleaning. Submitted by: Maintenance and Operations Duration of Agreement: July 1, 2021 - June 30, 2022	Contract amount: \$13,000.00  Funding source: General Fund

<b>FACILITIES, PLANNING, AND OPERATIONS</b>	<b>FISCAL IMPACT</b>
<b>F-2122-042 Card Integrators Corporation.</b> To provide software and supplies to create and customize bus pass cards. Submitted by: Transportation Duration of Agreement: October 31, 2021 - October 30, 2022	Contract amount: \$5,000.00  Funding source: General Fund

<b>MASTER CONTRACTS</b>	<b>FISCAL IMPACT</b>
<b>MC-2122-052 Chino Valley Young Life.</b> To provide mentoring, tutoring, family support, campus volunteers, and student support. Submitted by: Cal Aero K-8 Duration of Agreement: October 22, 2021 - June 30, 2024	Contract amount: None  Funding source: None
<b>MC-2122-053 California Weekly Explorer, Inc.</b> To provide on campus walk through California field trips for 4th, 5th, and 6th grade students. Submitted by: Doris Dickson ES Duration of Agreement: November 1, 2021 - June 30, 2024	Contract amount: Per rate sheet  Funding source: Various
<b>MC-2122-054 Pivot Interactives.</b> To provide Pivot interactives software for classroom activities. Submitted by: Chino Hills HS Duration of Agreement: September 20, 2021 - June 30, 2024	Contract amount: Per rate sheet  Funding source: Various
<b>MC-2122-055 Paper Recycling &amp; Shredding Specialists, Inc.</b> To provide on-site paper shredding services. Submitted by: Chino Hills HS Duration of Agreement: August 21, 2021 - June 30, 2024	Contract amount: Per rate sheet  Funding source: Various
<b>MC-2122-056 Gabriela M.C.</b> To provide master of ceremonies for academic rally. Submitted by: Chino HS Duration of Agreement: November 19, 2021 - June 30, 2024	Contract amount: Per rate sheet  Funding source: ASB/USB/PFA/PTA/Boosters
<b>MC-2122-057 PMMnP.</b> To provide D.J. services for student dances. Submitted by: Briggs K-8 Duration of Agreement: October 27, 2021 - June 30, 2024	Contract amount: Per rate sheet  Funding source: ASB/USB/PFA/PTA/Boosters
<b>MC-2122-058 Camfel Productions, Inc.</b> To provide motivational assembly speaker. Submitted by: Townsend JHS Duration of Agreement: October 22, 2021 - June 30, 2022	Contract amount: \$590.00  Funding source: ASB/USB/PFA/PTA/Boosters
<b>MC-2122-061 Jennifer Mitchell dba Dream Catchers Carriages.</b> To provide event horse and carriage rides. Submitted by: Don Lugo HS Duration of Agreement: October 21, 2021 - June 30, 2024	Contract amount: Per rate sheet  Funding source: ASB/USB/PFA/PTA/Boosters

<b>APPROVED CONTRACTS TO BE AMENDED</b>	<b>AMENDMENT</b>
<b>HR-2122-015 Tulare County Office of Education.</b> To provide administrative services credentials. Submitted by: Human Resources Duration of Agreement: September 16, 2021 - June 30, 2021 Original Agreement Board Approved: September 2, 2021	Contract amount: increase from \$33,000.00 to \$60,000.00  Funding source: Title II

<b>APPROVED CONTRACTS TO BE AMENDED</b>	<b>AMENDMENT</b>
<p><b>HR-2122-016 San Bernardino County.</b>            To provide COVID-19 testing site at Adult School.            Submitted by: Risk Management            Duration of Agreement: September 15, 2021 – October 31, 2021            Original Agreement Board Approved: September 16, 2021</p>	<p>Contract amount: None            Extend through December 31, 2021            Funding source: None</p>
<p><b>MC-1819-075 Big Smiles California.</b>            To provide restorative dental services to all CVUSD elementary sites.            Submitted by: Health Services            Duration of Agreement: January 16, 2020 - June 30, 2024            Original Agreement Board Approved: March 7, 2019</p>	<p>Contract amount: None            Extend contract through June 30, 2024            Funding source: None</p>



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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**DATE:** October 21, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
**SUBJECT: SURPLUS/OBSOLETE PROPERTY**

=====

**BACKGROUND**

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**FISCAL IMPACT**

Increase to the General Fund from proceeds of sale.

NE:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT  
SURPLUS/OBSOLETE PROPERTY**

October 21, 2021

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Laptop	Dell	56201	Special Ed.
Laptop	Dell	60270	Special Ed.
Laptop	Dell	55820	Special Ed.
Braille Note Apex	Humanware	650180011165	Special Ed.
Youth Stander	Easy Stand	34231	Special Ed.
Router	Aruba	49029	Walnut ES
Router	Aruba	49030	Walnut ES
Router	Aruba	52590	Walnut ES
Router	Aruba	49026	Walnut ES
Router	Aruba	48993	Walnut ES
Router	Aruba	49032	Walnut ES
Router	Aruba	49031	Walnut ES
Router	Aruba	49017	Walnut ES
Router	Aruba	52562	Walnut ES
Router	Aruba	48995	Walnut ES
Router	Aruba	49013	Walnut ES
Router	Aruba	49015	Walnut ES
Router	Aruba	49028	Walnut ES
Router	Aruba	49014	Walnut ES
Router	Aruba	52640	Walnut ES
Router	Aruba	49388	Walnut ES
Router	Aruba	52589	Walnut ES
Router	Aruba	49025	Walnut ES
Router	Aruba	52589	Walnut ES
Router	Aruba	52565	Walnut ES
Router	Aruba	52642	Walnut ES
Router	Aruba	49016	Walnut ES
Router	Aruba	52529	Walnut ES
Router	Aruba	52586	Walnut ES
Router	Aruba	52643	Walnut ES
Router	Aruba	50410	Walnut ES
Router	Aruba	52587	Walnut ES
Router	Aruba	48992	Walnut ES
Router	Aruba	52564	Walnut ES
Router	Aruba	48994	Walnut ES
Router	Aruba	52641	Walnut ES
Router	Aruba	49379	Walnut ES
Router	Aruba	52639	Walnut ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Router	Aruba	52588	Walnut ES
Router	Aruba	48996	Walnut ES
Router	Aruba	50444	Walnut ES
Router	Aruba	50439	Walnut ES
Router	Aruba	50443	Walnut ES
Router	Aruba	50461	Walnut ES
Router	Aruba	50460	Walnut ES
Router	Aruba	49628	Walnut ES
Router	Aruba	50451	Walnut ES
Router	Aruba	50459	Walnut ES
Router	Aruba	50454	Walnut ES
Router	Aruba	50462	Walnut ES
Router	Aruba	50448	Walnut ES
Router	Aruba	50445	Walnut ES
Router	Aruba	50455	Walnut ES
Router	Aruba	50446	Walnut ES
Router	Aruba	50458	Walnut ES
Router	Aruba	50453	Walnut ES
Router	Aruba	50452	Walnut ES
Executive Desks (37)			Walnut ES
Student Desks (28)	Diamond		Walnut ES
Student Desks (34)			Walnut ES
Student Chairs 12" (28)			Walnut ES
Old Student Chairs (43)			Walnut ES
Student Chairs 16" (25)			Walnut ES
Adult Chairs (16)			Walnut ES
Padded Chairs (14)			Walnut ES
Kidney Tables (3)			Walnut ES
Table 60x30			Walnut ES
Table 36x20			Walnut ES
Office Chairs (4)			Walnut ES
File Cabinets (8)			Walnut ES
Teacher Desks (2)			Walnut ES
TV Cart			Walnut ES
File Cabinet		A-17146	Walnut ES
Metal Bookshelf 6x3			Walnut ES
Metal Bookshelf 4x3			Walnut ES
Wooden Shelf			Walnut ES
Hydraulic Lift	Hoyer		Walnut ES
Monitor	Dell	CN97H-72872-5C9-A2TL-A02	Walnut ES
Monitor	Dell	GC97H-72872-5C9-A38L-A02	Walnut ES
Monitor	Dell	GC97H-72872-5C9-A24L-A02	Walnut ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Monitor	Dell	GC97H-72872-5C9-A55L-A02	Walnut ES
Monitor	Dell	GC97H-72872-5C9-A5CL-A02	Walnut ES
Monitor	Dell	GC97H-72872-5C9-A5HL-A02	Walnut ES
Monitor	Dell	9GC97H-72872-5C9-A2SA02	Walnut ES
Monitor	Dell	9GC97H-72872-5C9-A5HA02	Walnut ES
Monitor	Dell	9GC97H-72872-5C9-A3WA02	Walnut ES
Monitor	Dell	9GC97H-72872-5C9-A5XA02	Walnut ES
Monitor	Dell	9GC97H-72872-5C9-A2GA02	Walnut ES
Monitor	Dell	9GC97H-72872-5C9-A3MA02	Walnut ES
Monitor	Dell	OT571R-64180-O2R-OJVS	Walnut ES
Monitor	Dell	OT571R-64180-O2R-OKDS	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-OKYS	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-O7GU	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-O5NO	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-O5AU	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-07XU	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-07DU	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-093U	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-07WU	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-08FU	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-07DY	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-08FW	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-08RU	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-08GU	Walnut ES
Monitor	Dell	CN-OT571R-64180-O2ROKLU	Walnut ES
Monitor	Dell	N-OT571R-64180-O2R-O9HU	Walnut ES
Monitor	Dell	CN-OT571R-64180-O2RO8JU	Walnut ES
Monitor	Dell	CN-OT571R-64180-O2O8MU	Walnut ES
Monitor	Dell	CN-OT571R-64180-O2OEEU	Walnut ES
Monitor	Dell	CN-OT571R-64180-O2OHRU	Walnut ES
Monitor	Dell	CN-OT571R-64180-O2O7DU	Walnut ES
Monitor	Dell	CN-OT571R-64180-O2O55K	Walnut ES
Monitor	Dell	CN-OT571R-64180-O2O6JH	Walnut ES
Monitor	Dell	CN-OT571R-64180-O2O94K	Walnut ES
Monitor	Dell	CN-OT571R-64180-O2O7XW	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4OMTM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4C12CM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4OM2M	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4OYHM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4COJDM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4C11KM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4C11KM	Walnut ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Monitor	Dell	CN-OM9V7W-74261-4C11KM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4C11KM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4C11KM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4COJDM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4COJFM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4C12AM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4OM9M	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4C13PM	Walnut ES
Monitor	Dell	CN-OM9V7W-74261-4OHMN	Walnut ES
Monitor	Dell	CN-DT571R-64180-02R-08QU	Walnut ES
Monitor	Dell	CN-DT571R-64180-02R09EW	Walnut ES
Monitor	Dell	CN-DT571R-64180-02R07WU	Walnut ES
Monitor	Dell	CN-OFO-28J-72872-92I-1VLS	Walnut ES
Monitor	Dell	CN-OFO-28J-72872-92I1WUS	Walnut ES
Monitor	Dell	CN9GC97H728725C9A2RLA02	Walnut ES
Monitor	Dell	CN9GC97H728725C9A3ELA02	Walnut ES
Monitor	Dell	CN-9GC97H-72872-5C9-AA02	Walnut ES
Monitor	Dell	CN-9GC97H-72872-5C9-AA02	Walnut ES
Monitor	Dell	CN-9GC97H-72872-5C9-AA02	Walnut ES
Monitor	Dell	CN-9GC97H-72872-5C9-AA02	Walnut ES
Monitor	Dell	CN-9GC97H-72872-A3MR-A02	Walnut ES
Monitor	Dell	CN-9GC97H-72872-5C9-AA02	Walnut ES
Monitor	Dell	CN-9GC97H-72872-5C9-AA02	Walnut ES
Monitor	Dell	CN9GC97H728725C9A5AJA02	Walnut ES
Monitor	Dell	CN9GC97H728725C9A6KWA02	Walnut ES
Monitor	Dell	CN9GC97H728725C9A5PL-A02	Walnut ES
Monitor	Dell	CN9GC97H728725C9A2MBA02	Walnut ES
Monitor	Dell	CN9GC97H728725C9A6RWA02	Walnut ES
Monitor	Dell	CN9GC97H728725C9A2HLA02	Walnut ES
Monitor	Dell	CN9GC972872-5C9-A2GL-A02	Walnut ES
Laptop	Lenovo	60051	Walnut ES
Laptop	Dell	54441	Walnut ES
Laptop	Dell	54447	Walnut ES
Laptop	Dell	54456	Walnut ES
Laptop	Dell	54455	Walnut ES
Laptop	Dell	54445	Walnut ES
Laptop	Dell	54448	Walnut ES
Laptop	Dell	54452	Walnut ES
Laptop	Dell	54436	Walnut ES
Laptop	Dell	54463	Walnut ES
Laptop	Dell	54451	Walnut ES
Laptop	Dell	54454	Walnut ES
Laptop	Dell	54443	Walnut ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Laptop	Dell	54434	Walnut ES
Laptop	Dell	54453	Walnut ES
Laptop	Dell	54462	Walnut ES
Laptop	Dell	54428	Walnut ES
Laptop	Dell	54464	Walnut ES
Laptop	Dell	54458	Walnut ES
Laptop	Dell	54457	Walnut ES
Laptop	Dell	54433	Walnut ES
Laptop	Dell	54440	Walnut ES
Laptop	Dell	57585	Walnut ES
Laptop	Dell	54446	Walnut ES
Laptop	Dell	54432	Walnut ES
Laptop	Dell	54444	Walnut ES
Laptop	Dell	54487	Walnut ES
Laptop	Dell	54431	Walnut ES
Laptop	Dell	54430	Walnut ES
Laptop	Dell	54461	Walnut ES
Laptop	Dell	54459	Walnut ES
Laptop	Dell	54460	Walnut ES
Laptop	Dell	54426	Walnut ES
Mini Tower	HP	42562	Walnut ES
Mini Tower	HP	46267	Walnut ES
Mini Tower	HP	42083	Walnut ES
Mini Tower	HP	42085	Walnut ES
Mini Tower	HP	45062	Walnut ES
Mini Tower	HP	46294	Walnut ES
Mini Tower	HP	42118	Walnut ES
Mini Tower	HP	42551	Walnut ES
Document Camera	ELMO	27448	Walnut ES
Document Camera	ELMO	27459	Walnut ES
Document Camera	ELMO	549989	Walnut ES
Document Camera	AverMedia	29831	Walnut ES
Computer	iMac	24465	Walnut ES
Computer	iMac	24463	Walnut ES
Projector	Epson	27266	Walnut ES
Projector	Epson	27256	Walnut ES
Projector	Epson	52927	Walnut ES
Printer	HP	JPBDY11879	Walnut ES
Printer	HP	PHGDC25276	Walnut ES
Speaker System	Red Cat	06-1006-0477	Walnut ES
Printer	Xerox	HAT049424	Walnut ES
Computer	Dell	24487	Walnut ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Laptop		18532	Walnut ES
Laptop		18559	Walnut ES
Speaker Amplifier	Red Cat	061006-0477	Walnut ES
Speaker Amplifier	Red Cat	061007-0519	Walnut ES
Speaker Amplifier	Red Cat	061117-0808	Walnut ES
Speaker Amplifier	Red Cat	0612091-0637	Walnut ES
DVD/VCR	JVC	14252061	Walnut ES
DVD/VCR	JVC	14253254	Walnut ES
Speaker System	Logic		Walnut ES
Mini Tower	HP	45784	Walnut ES
Mini Tower	HP	42574	Walnut ES
Mini Tower	HP	42093	Walnut ES
Mini Tower	HP	42089	Walnut ES
Mini Tower	HP	42110	Walnut ES
Mini Tower	HP	42094	Walnut ES
Mini Tower	HP	42116	Walnut ES
Mini Tower	HP	42106	Walnut ES
Mini Tower	HP	46293	Walnut ES
Mini Tower	HP	45065	Walnut ES
Mini Tower	HP	45789	Walnut ES
Mini Tower	HP	45782	Walnut ES
Mini Tower	HP	42101	Walnut ES
Mini Tower	HP	42082	Walnut ES
Mini Tower	HP	42564	Walnut ES
Mini Tower	HP	42573	Walnut ES
Mini Tower	HP	42088	Walnut ES
Mini Tower	HP	42095	Walnut ES
Mini Tower	HP	42087	Walnut ES
Mini Tower	HP	42105	Walnut ES
Mini Tower	HP	42086	Walnut ES
Mini Tower	HP	42080	Walnut ES
Mini Tower	HP	42100	Walnut ES
Mini Tower	HP	42559	Walnut ES
Mini Tower	HP	42117	Walnut ES
Mini Tower	HP	42091	Walnut ES
Mini Tower	HP	42558	Walnut ES
Mini Tower	HP	42113	Walnut ES
Mini Tower	HP	42558	Walnut ES
Mini Tower	HP	46292	Walnut ES
Mini Tower	HP	45059	Walnut ES
Laptop	Dell	51892	Wickman ES
Laptop	Dell	51897	Wickman ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Laptop	Dell	51903	Wickman ES
Laptop	Dell	51900	Wickman ES
Laptop	Dell	51923	Wickman ES
Laptop	Dell	51891	Wickman ES
Laptop	Dell	51899	Wickman ES
Laptop	Dell	51909	Wickman ES
Laptop	Dell	51918	Wickman ES
Laptop	Dell	51718	Wickman ES
Laptop	Dell	51893	Wickman ES
Laptop	Dell	51894	Wickman ES
Laptop	Dell	51905	Wickman ES
Laptop	Dell	51915	Wickman ES
Laptop	Dell	51887	Wickman ES
Laptop	Dell	51896	Wickman ES
Laptop	Dell	51906	Wickman ES
Laptop	Dell	51912	Wickman ES
Laptop	Dell	51921	Wickman ES
Projector	Dell	36556	Wickman ES
Projector	Dell	35602	Wickman ES
Projector	Dell	34621	Wickman ES
Projector	Dell	34396	Wickman ES
Projector	Dell	29866	Wickman ES
Printer	Epson		Wickman ES
Radio		205325-319-07	Wickman ES
Radio		205325-319-06	Wickman ES
VCR		320-14255-06	Wickman ES
Tables (6)			Wickman ES
Chairs (3)			Wickman ES
Computer Tables (9)			Wickman ES
Lunch Tables (6)			Wickman ES
Teacher Desk			Wickman ES
Kids Storage			Wickman ES
Mac Book			Wickman ES
Router	Aruba		Wickman ES
Sound System Board			Wickman ES
Radio		205325-319-08	Wickman ES
Computer	Dell	43640	Townsend JHS
Computer	Dell	42247	Townsend JHS
Document Camera	AverVision	31733	Townsend JHS
Keyboards (6)	Dell		Townsend JHS
Keyboard	Microsoft		Townsend JHS
Keyboards (4)	Logitech		Townsend JHS



<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Keyboard	Case Logic		Townsend JHS
Printer	Xerox	29028	Townsend JHS
Projector	Epson	59784	Townsend JHS
Projector	Epson	31054	Townsend JHS
Laptop	Dell	50480	Townsend JHS
Laptop	HP	59211	Townsend JHS
Laptop	HP	59200	Townsend JHS
Projector	Epson	31055	Townsend JHS
Projector	Epson	23844	Townsend JHS
Projector	Epson	21113	Townsend JHS
Projector	Epson	3419	Townsend JHS
Projector	Epson	17261	Townsend JHS
Projector	Epson	26882	Townsend JHS
Document Camera	AverVision	32388	Townsend JHS
Computer	Dell	42226	Townsend JHS
Computer	Dell	42229	Townsend JHS
Computer	Dell	42225	Townsend JHS
Monitors (4)	Dell		Townsend JHS
Document Camera	AverVision	34239	Townsend JHS
Time Clock Punch	Amano		Townsend JHS
Laptop	Chromebook	79380	Woodcrest JHS
Computer	Dell	44096	Woodcrest JHS
Computer	Dell	39248	Woodcrest JHS
Laptop	Dell	32140	Woodcrest JHS
Laptop	Dell	49939	Woodcrest JHS
Laptop	Dell	21964	Woodcrest JHS
Laptop	Dell	82556	Woodcrest JHS
Laptop	Dell	72332	Woodcrest JHS
DVD Player	Sony		Woodcrest JHS
DVD Player	Panasonic		Woodcrest JHS
Monitor	ViewSonic	A2W042602071	Woodcrest JHS
Markerbot 3D Printer	Replicator 2X	R10114905	Ayala HS

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** October 21, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Anna G. Hamilton, Director, Purchasing

**SUBJECT: RESOLUTIONS 2021/2022-33 AND 2021/2022-34 FOR AUTHORIZATION TO UTILIZE PIGGYBACK CONTRACTS**

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**BACKGROUND**

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$86,000.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolutions to provide authorization for the District to participate by piggyback in contracts as itemized below:

<b>Resolution</b>	<b>Contract</b>	<b>Contractor</b>	<b>Description</b>	<b>Term</b>
2021/2022-33	California Multiple Award Schedule (CMAS) 7-20-70-47-01	Cisco Systems, Inc.	Data Communications	6/1/2021-9/30/2024

<b>Resolution</b>	<b>Contract</b>	<b>Contractor</b>	<b>Description</b>	<b>Term</b>
2021/2022-34	Garden Grove Unified School District Bid 1706	Arrow Restaurant Equipment and Supplies and Karman and Company	Kitchen Equipment	7/1/2021-6/30/2022

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education adopt Resolutions 2021/2022-33 and 2021/2022-34 for Authorization to Utilize Piggyback Contracts.

**FISCAL IMPACT**

Unknown.

NE:GJS:AGH:pw

**Chino Valley Unified School District  
Resolution 2021/2022-33  
Authorization to Utilize the California Multiple Award Schedule (CMAS) With  
Cisco Systems, Inc.  
to Purchase Data Communications  
Through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure data communications for the District;

**WHEREAS**, CMAS currently has a piggyback contract, 7-20-70-47-01, in accordance with Public Contract Code 20118 with Cisco Systems, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of data communications through the piggyback contract procured by the CMAS 7-20-70-47-01.

**NOW, THEREFORE, BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of data communications through the piggyback contract originally procured by the CMAS 7-20-70-47-01 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of data communication in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 7-20-70-47-01.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of June 1, 2021, for the term ending September 30, 2024.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 21st day of October 2021 by the following vote:

Bridge	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

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Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**Chino Valley Unified School District  
Resolution 2021/2022-34  
Authorization to Utilize the Garden Grove Unified School District Bid 1706 With  
Arrow Restaurant Equipment and Supplies, and Karman and Company  
to Purchase Kitchen Equipment  
Through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure kitchen equipment for the District;

**WHEREAS**, Garden Grove Unified School District currently has a piggyback contract, Bid 1706, in accordance with Public Contract Code 20118 with Arrow Restaurant Equipment and Supplies, and Karman and Company, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of kitchen equipment through the piggyback contract procured by the Garden Grove Unified School District Bid 1706.

**NOW, THEREFORE, BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of kitchen equipment through the piggyback contract originally procured by the Garden Grove Unified School District Bid 1706 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of kitchen equipment in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Garden Grove Unified School District Bid 1706.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2021, for the term ending June 30, 2022.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 21st day of October 2021 by the following vote:

Bridge	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

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Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** October 21, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECT**

=====

**BACKGROUND**

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the project listed below.

<b>CUPCCAA Project</b>	<b>Project Description</b>	<b>Contractor</b>	<b>Original Quotation</b>	<b>Change Order</b>	<b>Total</b>	<b>Funding Source</b>
CC2022-08	District Wide Palm Tree Pruning	Mission Landscape Co., Inc.	\$17,293.00	N/A	\$17,293.00	01

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this project.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Project.

**FISCAL IMPACT**

\$17,293.00 to General Fund 01.

NE:GJS:pw



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** October 21, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Anna G. Hamilton, Director, Purchasing  
**SUBJECT: BID 21-22-09F, BUTTERFIELD RANCH ES AND HIDDEN TRAILS ES ALTERATIONS – BP07 ROOFING**

=====

**BACKGROUND**

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bid 21-22-09F, Butterfield Ranch ES and Hidden Trails ES Alterations – BP07 Roofing was published in the Inland Valley Daily Bulletin on September 11, 2021, and September 17, 2021. Bids were submitted at 1:00 p.m. on October 5, 2021. The results are as follows:

<b>Bid Package</b>	<b># of Bids Received</b>	<b>Low Bidder</b>	<b>Bid Amount</b>
BP 07 Roofing and Sheet Metal	7	San Marino Roofing Co.	\$1,313,064.00

The basic scope of work for this project includes alterations of electrical, plumbing, lighting, interior surfaces, cabinetry, roofing, HVAC, and existing fire/life/safety systems.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education award Bid 21-22-09F, Butterfield Ranch ES and Hidden Trails ES Alterations – BP07 Roofing to San Marino Roofing Co.

**FISCAL IMPACT**

\$1,313,064.00 to Building Fund 21.

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** October 21, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER FOR BID 20-21-13F, DON LUGO HS RE-ROOFING PROJECT**

=====

**BACKGROUND**

On May 6, 2021, the Board of Education awarded Bid 20-21-13F, Don Lugo HS Re-Roofing Project to Best Contracting Services, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

<b>Change Order</b>	<b>Contractor</b>	<b>Amount</b>
1	Best Contracting Services, Inc.	N/A
	Bid Amount:	\$1,024,666.00
	Revised Total Project Amount:	\$1,024,666.00

The change order results in no change to the construction cost and 139 days in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Change Order for Bid 20-21-13F, Don Lugo HS Re-Roofing Project.

**FISCAL IMPACT**

None.

NE:GJS:MS:pw

kd 10/21/21



Chino Valley Unified School District  
Facilities, Planning, and Operations Division  
**CHANGE ORDER**

Date: 8/12/2021 BID/ CUPCAA #: 20-21-13F Change Order #: 1  
Project Title: Don Lugo High School Re-Roofing Project  
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: \_\_\_\_\_  
Architect: N/A Contractor: Best Contracting Services

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Time extension due to material shortages.  
Reason: Material shortages nationwide from manufacturer  
Document Ref: 21061-0001  
Requested by: CVUSD  
Change in Contract Sum: \$0  
Time Extension: 139 Days

ITEM NO. 2: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

ITEM NO. 3: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

ITEM NO. 4: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

B/D 05 06 21

**CONTRACT SUMMARY**

The original contract amount was: \$1,024,666.00

Previously approved change order amount(s): \$0.00

The contract amount will be **increased/decreased** by this Change Order: \$0.00

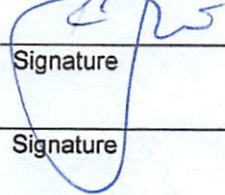
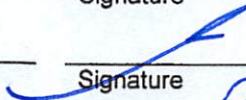
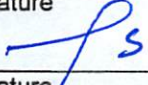
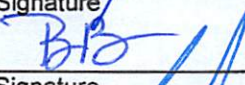

The new contract amount including this change order will be: \$1,024,666.00

The original contract completion date: 09/12/2021

The contract time will be increased/decreased by days: 139 days

The date of completion as a result of this Change Order is: 1/29/2022

**APPROVED BY:**

<u>KAYHAN FATEMI - EVP</u> Contractor – Best Contracting Services		<u>10/07/2021</u>
_____ Signature	_____ Signature	_____ Date
_____ DSA Inspector of Record (if applicable)	_____ Signature	_____ Date
_____ Architect / Engineer (if applicable)	_____ Signature	_____ Date
_____ Construction / Project Manager	_____ Signature	_____ Date
_____ Authorized Department Head (if applicable)	_____ Signature	_____ Date
_____ Director, Technology (if applicable)	_____ Signature	_____ Date
<u>Alex Rivera</u> CVUSD Project Manager		<u>10-7-2021</u>
_____ Signature	_____ Signature	_____ Date
<u>Martin Silveira</u> Director, Maintenance & Operations (if applicable)		<u>10 7 21</u>
_____ Signature	_____ Signature	_____ Date
<u>Beverly Beemer</u> Director, Planning (if applicable)		<u>10/11/2021</u>
_____ Signature	_____ Signature	_____ Date
<u>Greg Stachura</u> Owner (Authorized Agent)		<u>10/8/21</u>
_____ Signature	_____ Signature	_____ Date

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** October 21, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Richard Rideout, Assistant Superintendent, Human Resources  
Isabel Brenes Ed.D., Director, Human Resources  
Eric Dahlstrom, Ed.D., Director, Human Resources  
**SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS**

=====  
**BACKGROUND**

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

**FISCAL IMPACT**

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:RR:IB:ED:mcm

**CERTIFICATED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2021/2022 SCHOOL YEAR</u></b>			
MARTINEZ, Joseph	Special Education Teacher	Borba ES	10/04/2021
NAJERA, Nadia	ELA Teacher	Ramona JHS	10/18/2021
ALHAYEK, Khawla	Child Development Teacher	Special Education	10/25/2021

**RESIGNATION**

KAKUSKA, Emily	Intervention Counselor K-8	Health Services	10/14/2021
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**APPOINTMENT – EXTRA DUTY**

GILBERT-MCKELLIP, Laurie	100 Mile Club (GF)	Briggs K-8	10/22/2021
TROUT, Lynda	100 Mile Club (GF)	Briggs K-8	10/22/2021
LOMELI, Louise	7 <sup>th</sup> Grade Boys Basketball (GF)	Magnolia JHS	10/22/2021
SALMON, Darin	7 <sup>th</sup> Grade Boys Basketball (GF)	Magnolia JHS	10/22/2021
SALMON, Darin	8 <sup>th</sup> Grade Girls Basketball (GF)	Magnolia JHS	10/22/2021
SALMON, Darin	Football (GF)	Magnolia JHS	10/22/2021
SALMON, Darin	Football (GF)	Magnolia JHS	10/22/2021
LEATHERWOOD, Joe	7 <sup>th</sup> Grade Boys Basketball (GF)	Ramona JHS	10/22/2021
LEATHERWOOD, Joe	Softball (GF)	Ramona JHS	10/22/2021
ROGERS, Nancy	7 <sup>th</sup> Grade Girls Basketball (GF)	Ramona JHS	10/22/2021
DREW, Scot	7 <sup>th</sup> Grade Girls Basketball (GF)	Woodcrest JHS	10/22/2021
DREW, Scot	7 <sup>th</sup> Grade Boys Basketball (GF)	Woodcrest JHS	10/22/2021
DREW, Scot	8 <sup>th</sup> Grade Girls Basketball (GF)	Woodcrest JHS	10/22/2021
DREW, Scot	8 <sup>th</sup> Grade Boys Basketball (GF)	Woodcrest JHS	10/22/2021
DREW, Scot	Soccer (GF)	Woodcrest JHS	10/22/2021
SCHWIETERT, Valerie	Volleyball (GF)	Woodcrest JHS	10/22/2021
KENT, Shannon (NBM)	Girls Soccer (B)	Ayala HS	10/11/2021
DIAZ, Ruben (NBM)	Baseball (B)	Ayala HS	09/30/2021
MANSARAY, Abdul (NBM)	Boys Soccer (B)	Ayala HS	10/04/2021
REYES, Michael	Baseball (GF)	Don Lugo HS	10/04/2021

TOTAL: \$3,977.00

**APPOINTMENT – EXTRA DUTY – ACTIVITIES**

BADER, Lisa	Jr. High AVID Advisor	Briggs K-8	10/22/2021
COLLINS, Celia	Jr. High Activities	Briggs K-8	10/22/2021
	Director/Leadership		
COLLINS, Celia	Jr. High Renaissance	Briggs K-8	10/22/2021
FORDYCE, Jennifer	Jr. High Yearbook Advisor	Briggs K-8	10/22/2021
JONES, Douglas	Jr. High Band Director	Briggs K-8	10/22/2021

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT – EXTRA DUTY – ACTIVITIES</u></b> (cont.)			
ADAMS, Christopher	After School Activity Stipend: Intervention	Cal Aero K-8	10/22/2021
FELLOWS, Amber	Jr. High Science Fair Advisor	Cal Aero K-8	10/22/2021
PETTYGROVE, Luke	Jr. High Band Director	Cal Aero K-8	10/22/2021
QUEZADA, Melissa	Jr. High Activities Director/Leadership	Cal Aero K-8	10/22/2021
QUEZADA, Melissa	Jr. High Renaissance	Cal Aero K-8	10/22/2021
WISE, Melissa	Jr. High Yearbook Advisor	Cal Aero K-8	10/22/2021
HEACOCK, Jacqueline	Jr. High AVID Advisor	Canyon Hills JHS	10/22/2021
MAGDALENO, Torey	Jr. High Activities Director/Leadership	Canyon Hills JHS	10/22/2021
RILEY, Christina	Jr. High Yearbook Advisor	Canyon Hills JHS	10/22/2021
SEYMOUR, Jared	Jr. High Band Director	Canyon Hills JHS	10/22/2021
VERA-MINEER, Valerie	Jr. High Renaissance	Canyon Hills JHS	10/22/2021
VERA-MINEER, Valerie	Jr. High Activity Stipend: Student Recognition	Canyon Hills JHS	10/22/2021
BARRETT, Arthur	Jr. High Avid Advisor	Magnolia JHS	10/22/2021
JENKINS, Sean	Jr. High Band Director	Magnolia JHS	10/22/2021
LEWIS, Kerry	Jr. High Avid Advisor	Magnolia JHS	10/22/2021
MITCHELL, Brandi	Jr. High Yearbook Advisor	Magnolia JHS	10/22/2021
ROSSEN, Scott	Jr. High Activity Stipend: Debate	Magnolia JHS	10/22/2021
ST CLAIRE, Tracy	Jr. High Activities Director/Leadership	Magnolia JHS	10/22/2021
ANDINO-GONZALEZ, Maritza	Jr. High Yearbook Advisor	Ramona JHS	10/22/2021
CERVANTES, Kristie	Jr. High Activities Director/Leadership	Ramona JHS	10/22/2021
POPOCA, Victor	Jr. High AVID Advisor	Ramona JHS	10/22/2021
YANIK, Stephen	Jr. High Band Director	Ramona JHS	10/22/2021
CARLS, Allison	Jr. High AVID Advisor	Townsend JHS	10/22/2021
MURILLO, Christopher	Jr. High Activities Director/Leadership	Townsend JHS	10/22/2021
NOBLETT, Jodie	Jr. High Yearbook Advisor	Townsend JHS	10/22/2021
RUTT, Anne	Jr. High Band Director	Townsend JHS	10/22/2021
YOUNG, Joanne	Jr. High Drill Team/Dance Advisor	Townsend JHS	10/22/2021
DREW, Scot	After School Activity Stipend: Ping Pong	Woodcrest JHS	10/22/2021
LINDSEY Jr., Patrick	Jr. High Activities Director/Leadership	Woodcrest JHS	10/22/2021
LINDSEY Jr., Patrick	Jr. High Renaissance	Woodcrest JHS	10/22/2021

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT- EXTRA DUTY – ACTIVITIES** (cont.)

LISTA, Lisa	Jr. High STEM/STEAM Advisor	Woodcrest JHS	10/22/2021
WAGNER, Sarah W.	Jr. High Avid Advisor	Woodcrest JHS	10/22/2021
YURK, Timothy	Jr. High Yearbook Advisor	Woodcrest JHS	10/22/2021
ALLEN, Stephanie	Pep Squad Advisor	Ayala HS	10/22/2021
BHATT, Sameer	AVID Advisor	Ayala HS	10/22/2021
BOREN, Arthur	FBLA/DECCA	Ayala HS	10/22/2021
CABASE, ISAAC	Coach/Acad. Comp. Team	Ayala HS	10/22/2021
CARTER, Scott	Junior Class Advisor	Ayala HS	10/22/2021
DAUGHERTY SAUNDERS, Michael	VICA	Ayala HS	10/22/2021
DAVIS, Robert	Choral Director	Ayala HS	10/22/2021
ELLINGTON, Matthew	Audio/Visual Coordinator	Ayala HS	10/22/2021
ESCOBEDO, Gabriel (WO)	Drill Team/Dance Advisor	Ayala HS	10/22/2021
GARCIA, Lisa	Junior Class Advisor	Ayala HS	10/22/2021
GILLESPIE, Stacy (NBM)	Assistant Pep Squad Advisor	Ayala HS	10/22/2021
HOFSTETTER, Christina	Choreographer	Ayala HS	10/22/2021
JOLLY, Mariana	Senior Class Advisor	Ayala HS	10/22/2021
JOLLY, Mariana	High School Activity Stipend: Polynesian Club	Ayala HS	10/22/2021
MARTINEZ, Kyle	Assistant Band Director	Ayala HS	10/22/2021
MEHAFFIE, Jennifer	FHA/HERO	Ayala HS	10/22/2021
MENSEN, Jessica	Senior Class Advisor	Ayala HS	10/22/2021
NIEBLAS, Michael	Sophomore Class Advisor	Ayala HS	10/22/2021
NIEBLAS, Michael	Drama Director	Ayala HS	10/22/2021
REED Jr., Warren	Athletic Director	Ayala HS	10/22/2021
REEVES, Matthew	Freshman Class Advisor	Ayala HS	10/22/2021
REEVES, Matthew	Photo Advisor	Ayala HS	10/22/2021
SCHULD, Jeffery	Yearbook Advisor	Ayala HS	10/22/2021
SJOL, Alexis	Activities Director	Ayala HS	10/22/2021
TROST, Timothy	Band Director	Ayala HS	10/22/2021
TSE, Eileen	Publications Advisor	Ayala HS	10/22/2021
VOGT, Christopher	AVID Advisor	Ayala HS	10/22/2021
YEH, Wei	Coach/Acad. Comp. Team	Ayala HS	10/22/2021
YEH, Wei	Freshman Class Advisor	Ayala HS	10/22/2021
BOWDEN, Douglas	Band Director	Chino HS	10/22/2021
BOWDEN, Douglas	Choral Director	Chino HS	10/22/2021
CASTILLO, Eloisa	Activity Director	Chino HS	10/22/2021
CASTILLO, Eloisa	High School Activities Stipend: Renaissance	Chino HS	10/22/2021
DE LA TORRY, Nahomy	Choreographer	Chino HS	10/22/2021
DIAZ, Destinee	Senior Class Advisor	Chino HS	10/22/2021
ECHEVARRIA, Robyn	Drill Team/Dance Advisor	Chino HS	10/22/2021



**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT – EXTRA DUTY – ACTIVITIES** (cont.)

EDWARDS, Jorge A.	Audio-Visual Coordinator	Chino HS	10/22/2021
GIBBS, Lucia	Freshman Class Advisor	Chino HS	10/22/2021
GILLESPIE, Jeanean	Pep Squad Advisor	Chino HS	10/22/2021
GONZALES, Sandra	Junior Class Advisor	Chino HS	10/22/2021
HINKLE, Michael	Athletic Director	Chino HS	10/22/2021
KUHNS, Richelle	Junior Class Advisor	Chino HS	10/22/2021
LERMA, Breanne	Yearbook Advisor	Chino HS	10/22/2021
LOWE, Katherine	After School Activity Stipend: Link Crew	Chino HS	10/22/2021
NELSON, Lindsey	AVID Advisor	Chino HS	10/22/2021
POLLARA, Todd	Freshman Class Advisor	Chino HS	10/22/2021
ROSENDAHL, John	Photo Advisor	Chino HS	10/22/2021
SMOUSE, Frank	Drama Director	Chino HS	10/22/2021
SULLIVAN, Dorinda	Sophomore Class Advisor	Chino HS	10/22/2021
WILLIAMS, Elizabeth	FBLA-DECCA	Chino HS	10/22/2021
WILLIAMS, Elizabeth	Career Technical Education (CTE)	Chino HS	10/22/2021
ACKER, Jennell	FBLA-DECCA	Chino Hills HS	10/22/2021
AGUILAR, Jianna (NBM)	Publication Advisor	Chino Hills HS	10/22/2021
AGUILAR, Jianna (NBM)	Photo Advisor	Chino Hills HS	10/22/2021
BATEMAN, Shelley	Senior Class Advisor	Chino Hills HS	10/22/2021
BEHOUNEK, Lisa	Sophomore Class Advisor	Chino Hills HS	10/22/2021
EDWARDS, Zachary	Yearbook Advisor	Chino Hills HS	10/22/2021
GUTIERREZ, Tiffany	After School Activity: Academic Decathlon	Chino Hills HS	10/22/2021
GUTIERREZ, Tiffany	Freshman Class Advisor	Chino Hills HS	10/22/2021
HOSTETLER, Kimberly	Activities Director	Chino Hills HS	10/22/2021
KRUMBINE, Steve	Band Director	Chino Hills HS	10/22/2021
LINDEMULDER, Craig	Audio Visual Coordinator	Chino Hills HS	10/22/2021
MISAWA, Keane	Coach of Academic Comp. Team	Chino Hills HS	10/22/2021
MORALES, Richard	High School Activity: Equipment Manager	Chino Hills HS	10/22/2021
MYERS, Eric	Junior Class Advisor	Chino Hills HS	10/22/2021
PROBST, Jonathan	Assistant Band Director	Chino Hills HS	10/22/2021
REYES, Albert	Senior Class Advisor	Chino Hills HS	10/22/2021
RUPE, Kerry	Drama Director	Chino Hills HS	10/22/2021
RUTHERFORD, Laura	Choral Director	Chino Hills HS	10/22/2021
SYIEM, Esibon	AVID Advisor	Chino Hills HS	10/22/2021
TASANONT, Chirichan	Coach of Academic Comp. Team	Chino Hills HS	10/22/2021
TASANONT, Chirichan	Sophomore Class Advisor	Chino Hills HS	10/22/2021
TERRY, Mykeal	Athletic Director	Chino Hills HS	10/22/2021

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT – EXTRA DUTY – ACTIVITIES** (cont.)

TRIBE, Danielle	Pep Squad Advisor	Chino Hills HS	10/22/2021
TRIBE, Danielle	Drill Team/Dance Advisor	Chino Hills HS	10/22/2021
ASHLEY, Mary Jane	Agriculture Advisor	Don Lugo HS	10/22/2021
AVERY, Casandra	Drill Team/Dance Advisor	Don Lugo HS	10/22/2021
BRADLEY, Alyssa	Agriculture Advisor	Don Lugo HS	10/22/2021
CANTOS, Odyssees John	Senior Class Advisor	Don Lugo HS	10/22/2021
CARCIDO, Anissa	Choreographer	Don Lugo HS	10/22/2021
CASTANEDA, Elizabeth	Pep Squad Advisor	Don Lugo HS	10/22/2021
CASTANEDA, Elizabeth	Assistant Pep Squad	Don Lugo HS	10/22/2021
CELAYA, Candida	High School Activity Stipend: Website	Don Lugo HS	10/22/2021
CRISAFI, William	Junior Class Advisor	Don Lugo HS	10/22/2021
DALY, Jennifer	Sophomore Class Advisor	Don Lugo HS	10/22/2021
DEMING, Annette	Senior Class Advisor	Don Lugo HS	10/22/2021
DEMING, Annette	Publications Advisor	Don Lugo HS	10/22/2021
DEMING, Annette	Yearbook Advisor	Don Lugo HS	10/22/2021
DEMING, Annette	Drama Director	Don Lugo HS	10/22/2021
DOMINGUEZ, Christine	AVID Advisor	Don Lugo HS	10/22/2021
DONOHOO, James	Audio-Visual Coordinator	Don Lugo HS	10/22/2021
DONOHOO, James	Athletic Director	Don Lugo HS	10/22/2021
ENCARNACION, Shanette	Sophomore Class Advisor	Don Lugo HS	10/22/2021
ENGSTROM, Brian	Coach of Academic Competition Team	Don Lugo HS	10/22/2021
GARCIA, Phillip	After School Activity Stipend: Work Experience	Don Lugo HS	10/22/2021
LEMEN, Matthew	Freshman Class Advisor	Don Lugo HS	10/22/2021
MARSH, Nathalie	Freshman Class Advisor	Don Lugo HS	10/22/2021
RIGO-WITT, Farrah	Activity Director	Don Lugo HS	10/22/2021
RIGO-WITT, Farrah	Audio-Visual Coordinator	Don Lugo HS	10/22/2021
TELLEZ, Caroline	Drill Team/Dance Advisor	Don Lugo HS	10/22/2021
YANIK, Stephen	Band Director	Don Lugo HS	10/22/2021
YU, Sophie	AVID Advisor	Don Lugo HS	10/22/2021

TOTAL:			\$314,069.78
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**APPOINTMENT – EXTRA DUTY – DEPARTMENT CHAIR**

CRAFT, Jerri Lynn	TK-1 Grade Level Chair	Borba ES	10/22/2021
DUARTE, Kim	2-3 Grade Level Chair	Borba ES	10/22/2021
GRACIA, Valerie	4-6 Grade Level Chair	Borba ES	10/22/2021
MARTINEZ, Esperanza	TK-1 Grade Level Chair	Borba ES	10/22/2021

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT – EXTRA DUTY – DEPARTMENT CHAIR** (cont.)

MORTON, Roberta	4-6 Grade Level Chair	Borba ES	10/22/2021
SLIEMERS, Shannon	2-3 Grade Level Chair	Borba ES	10/22/2021
TRAN, Paige Hong	4-6 Grade Level Chair	Borba ES	10/22/2021
CISNEROS-ALBA, Melissa	4-6 Grade Level Chair	Butterfield Ranch ES	10/22/2021
CURRIE, Karen	4-6 Grade Level Chair	Butterfield Ranch ES	10/22/2021
HERNANDEZ, Noel-Lauren	2-3 Grade Level Chair	Butterfield Ranch ES	10/22/2021
KRUEGER, Kelly	2-3 Grade Level Chair	Butterfield Ranch ES	10/22/2021
SHLERF, Laura	TK-1 Grade Level Chair	Butterfield Ranch ES	10/22/2021
STACHURA, Marlene	2-3 Grade Level Chair	Butterfield Ranch ES	10/22/2021
THOMPSON, Jennifer	2-3 Grade Level Chair	Butterfield Ranch ES	10/22/2021
WHITE, Andrea	TK-1 Grade Level Chair	Butterfield Ranch ES	10/22/2021
BALLEIN, Michelle	4-6 Grade Level Chair	Cal Aero K-8	10/22/2021
DONAHUE, Elizabeth	2-3 Grade Level Chair	Cal Aero K-8	10/22/2021
GUTOWSKI, Kristi	4-6 Grade Level Chair	Cal Aero K-8	10/22/2021
LABRUCHERIE, Kassandra	TK-1 Grade Level Chair	Cal Aero K-8	10/22/2021
LEE, Rebecca	4-6 Grade Level Chair	Cal Aero K-8	10/22/2021
MALIXI, Jennifer	4-6 Grade Level Chair	Cal Aero K-8	10/22/2021
NOVICK, Jennifer	2-3 Grade Level Chair	Cal Aero K-8	10/22/2021
PATRICK, Kylee	2-3 Grade Level Chair	Cal Aero K-8	10/22/2021
POPE, Jamie	TK-1 Grade Level Chair	Cal Aero K-8	10/22/2021
PROULX, Lesley	2-3 Grade Level Chair	Cal Aero K-8	10/22/2021
RUMMELL, Wendi	TK-1 Grade Level Chair	Cal Aero K-8	10/22/2021
SANCHEZ, Kaleigh	4-6 Grade Level Chair	Cal Aero K-8	10/22/2021
SAVAGE, Lara	4-6 Grade Level Chair	Cal Aero K-8	10/22/2021
WALKER, Patricia	TK-1 Grade Level Chair	Cal Aero K-8	10/22/2021
BANKER, Michelle	2 – 3 Grade Level Chair	Cattle ES	10/22/2021
DALTON, April	4 – 6 Grade Level Chair	Cattle ES	10/22/2021
DENNARD, Eric	2 – 3 Grade Level Chair	Cattle ES	10/22/2021
DIPAOLLO, Edward	4 – 6 Grade Level Chair	Cattle ES	10/22/2021
JACK, Karen	2 – 3 Grade Level Chair	Cattle ES	10/22/2021
OSUNA, Jena	TK – 1 Grade Level Chair	Cattle ES	10/22/2021
VAN DELL, Julie	TK – 1 Grade Level Chair	Cattle ES	10/22/2021
VANDESTEEG, Carla	4 – 6 Grade Level Chair	Cattle ES	10/22/2021
CLAUSEN, Traci	TK-1 Grade Level Chair	Chaparral ES	10/22/2021
DAVIS, Jason	4-6 Grade Level Chair	Chaparral ES	10/22/2021
FINNERAN-HOFMANN, Susan	4-6 Grade Level Chair	Chaparral ES	10/22/2021
FOSS, Raechel	2-3 Grade Level Chair	Chaparral ES	10/22/2021
GALLEGOS, Bonni	4-6 Grade Level Chair	Chaparral ES	10/22/2021
HANGER, Francisca	TK-1 Grade Level Chair	Chaparral ES	10/22/2021
SIROTA, Valerie	2-3 Grade Level Chair	Chaparral ES	10/22/2021
SOMERVILLE, Carol	TK-1 Grade Level Chair	Chaparral ES	10/22/2021

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT- EXTRA DUTY – DEPARTMENT CHAIR** (cont.)

FELLER, Emily	TK – 1 Grade Level Chair	Cortez ES	10/22/2021
GOSSETT, Natasha	4 – 6 Grade Level Chair	Cortez ES	10/22/2021
LAMB, Arlene	2 – 3 Grade Level Chair	Cortez ES	10/22/2021
CACHO, Debra	TK-1 Grade Level Chair	Country Springs ES	10/22/2021
HENSLEY, Kassondra	4-6 Grade Level Chair	Country Springs ES	10/22/2021
LOMASNEY, Emily	TK-1 Grade Level Chair	Country Springs ES	10/22/2021
OUNI, Ninamarie	4-6 Grade Level Chair	Country Springs ES	10/22/2021
SCHRENKER, Erica	4-6 Grade Level Chair	Country Springs ES	10/22/2021
SHULER, Laurie	2-3 Grade Level Chair	Country Springs ES	10/22/2021
SMITH, Adrienne	TK-1 Grade Level Chair	Country Springs ES	10/22/2021
TRAXLER, Julie	2-3 Grade Level Chair	Country Springs ES	10/22/2021
CAHILL, Denice	4 - 6 Grade Level Chair	Dickey ES	10/22/2021
DELEEUW, Christina	TK - 1 Grade Level Chair	Dickey ES	10/22/2021
DURAN, Kathleen	4 - 6 Grade Level Chair	Dickey ES	10/22/2021
HUBBARD, Amanda	2 - 3 Grade Level Chair	Dickey ES	10/22/2021
RAMIREZ, Maryanne	TK - 1 Grade Level Chair	Dickey ES	10/22/2021
SMITH, Nadine	2 - 3 Grade Level Chair	Dickey ES	10/22/2021
WILLIAMS, Amber K.	4 - 6 Grade Level Chair	Dickey ES	10/22/2021
DONOHUE, Renee	2-3 Grade Level Chair	Dickson ES	10/22/2021
FERRELL, Christa	TK-1 Grade Level Chair	Dickson ES	10/22/2021
KOSIN, Kathleen	4-6 Grade Level Chair	Dickson ES	10/22/2021
LOPEZ, Leticia	4-6 Grade Level Chair	Dickson ES	10/22/2021
MORA, Vivian	TK-1 Grade Level Chair	Dickson ES	10/22/2021
SAMSON, Sophie	4-6 Grade Level Chair	Dickson ES	10/22/2021
VEENSTRA, Victoria	2-3 Grade Level Chair	Dickson ES	10/22/2021
ARREY, Amanda	4-6 Grade Level Chair	Eagle Canyon ES	10/22/2021
DEMING, Abigail	TK-1 Grade Level Chair	Eagle Canyon ES	10/22/2021
LEE, John	2-3 Grade Level Chair	Eagle Canyon ES	10/22/2021
LOGAN, Alyssa	TK-1 Grade Level Chair	Eagle Canyon ES	10/22/2021
RICKRODE, Samantha	2-3 Grade Level Chair	Eagle Canyon ES	10/22/2021
SOTO, Kristie	4-6 Grade Level Chair	Eagle Canyon ES	10/22/2021
SUMMERFORD, Karin	TK-1 Grade Level Chair	Eagle Canyon ES	10/22/2021
VELEZ-LYNCH, Arcelia	4-6 Grade Level Chair	Eagle Canyon ES	10/22/2021
AGUIRRE, Esther	TK-1 Grade Level Chair	Glenmeade ES	10/22/2021
BROWN, Gretchen	2-3 Grade Level Chair	Glenmeade ES	10/22/2021
DAVIS, Michelle	TK-1 Grade Level Chair	Glenmeade ES	10/22/2021
TICKENOFF, Jill	4-6 Grade Level Chair	Glenmeade ES	10/22/2021
TOUGAS, David	4-6 Grade Level Chair	Glenmeade ES	10/22/2021
HARRISON, Renee	TK-1 Grade Level Chair	Hidden Trails ES	10/22/2021
MYERS, Manya	4-6 Grade Level Chair	Hidden Trails ES	10/22/2021
WICKER, Tina	2-3 Grade Level Chair	Hidden Trails ES	10/22/2021

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT – EXTRA DUTY – DEPARTMENT CHAIR** (cont.)

ZUBER, LauraLee	2-3 Grade Level Chair	Hidden Trails ES	10/22/2021
BUSS, Tracy	2 - 3 Grade Level Chair	Liberty ES	10/22/2021
COOPER, Sarah	TK - 1 Grade Level Chair	Liberty ES	10/22/2021
DURHAM, Patricia	4 - 6 Grade Level Chair	Liberty ES	10/22/2021
LABA, Michael	4 - 6 Grade Level Chair	Liberty ES	10/22/2021
SUMNERS, Curtis	4 - 6 Grade Level Chair	Liberty ES	10/22/2021
WHITE, Sonya	2 - 3 Grade Level Chair	Liberty ES	10/22/2021
YLLANES, Samantha	TK - 1 Grade Level Chair	Liberty ES	10/22/2021
CHAMBERLAIN, Colleen	TK-1 Grade Level Chair	Litel ES	10/22/2021
KIM, Johnna	4-6 Grade Level Chair	Litel ES	10/22/2021
LINES, David	4-6 Grade Level Chair	Litel ES	10/22/2021
PATALANO, Catherine	2-3 Grade Level Chair	Litel ES	10/22/2021
STEINBRINK, Ann	4-6 Grade Level Chair	Litel ES	10/22/2021
WHIPPO, Karen	TK-1 Grade Level Chair	Litel ES	10/22/2021
WIERSEMA-SANDVIK, Judith	2-3 Grade Level Chair	Litel ES	10/22/2021
AMPUERO, Leslie	4-6 Grade Level Chair	Marshall ES	10/22/2021
CHURCHILL, Stacy	TK-1 Grade Level Chair	Marshall ES	10/22/2021
DAY, Cindy	2-3 Grade Level Chair	Marshall ES	10/22/2021
DWYER, Lyana	4-6 Grade Level Chair	Marshall ES	10/22/2021
GALLEGOS, Elizabeth	TK-1 Grade Level Chair	Marshall ES	10/22/2021
VEITCH, Jill	2-3 Grade Level Chair	Marshall ES	10/22/2021
WHITE, Kelcey	TK-1 Grade Level Chair	Marshall ES	10/22/2021
WIDNER, Kimberly	4-6 Grade Level Chair	Marshall ES	10/22/2021
ANDRADE, Rachelle	TK-1 Grade Level Chair	Newman ES	10/22/2021
CUNNINGHAM, Courtney	4-6 Grade Level Chair	Newman ES	10/22/2021
GREEN, Nathan	2-3 Grade Level Chair	Newman ES	10/22/2021
McGRATH, Amber	TK-1 Grade Level Chair	Newman ES	10/22/2021
WILSON, Lisa	2-3 Grade Level Chair	Newman ES	10/22/2021
CHILTON, Patricia	2-3 Grade Level Chair	Oak Ridge ES	10/22/2021
FLETCHER, Tori	4-6 Grade Level Chair	Oak Ridge ES	10/22/2021
GASS, Janet	4-6 Grade Level Chair	Oak Ridge ES	10/22/2021
IWAI, Julie	TK-1 Grade Level Chair	Oak Ridge ES	10/22/2021
MARTINEZ, Selena	2-3 Grade Level Chair	Oak Ridge ES	10/22/2021
MURATA, Susan	4-6 Grade Level Chair	Oak Ridge ES	10/22/2021
WAY, Jennifer	TK-1 Grade Level Chair	Oak Ridge ES	10/22/2021
BERNARD-SANDOVAL, Michelle	TK - 1 Grade Level Chair	Rhodes ES	10/22/2021
BUTORAC, Christine	TK - 1 Grade Level Chair	Rhodes ES	10/22/2021
CALAWAY, Joleen	2 - 3 Grade Level Chair	Rhodes ES	10/22/2021
PATEL, Bhumika	2 - 3 Grade Level Chair	Rhodes ES	10/22/2021
ROSSEN, Scott	4 - 6 Grade Level Chair	Rhodes ES	10/22/2021
UHRICH, Karen	4 - 6 Grade Level Chair	Rhodes ES	10/22/2021

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT – EXTRA DUTY – DEPARTMENT CHAIR** (cont.)

WALKER, Kimberly	4 - 6 Grade Level Chair	Rhodes ES	10/22/2021
BEARDEN, Leonor	4-6 Grade Level Chair	Rolling Ridge ES	10/22/2021
COSTELLO, Denise	TK-1 Grade Level Chair	Rolling Ridge ES	10/22/2021
LOVATO, Marissa	TK-1 Grade Level Chair	Rolling Ridge ES	10/22/2021
MCCAIN, Tracy	4-6 Grade Level Chair	Rolling Ridge ES	10/22/2021
MILLEN, Lori	4-6 Grade Level Chair	Rolling Ridge ES	10/22/2021
PETERSON, Mary	2-3 Grade Level Chair	Rolling Ridge ES	10/22/2021
WHYTE, Anne	2-3 Grade Level Chair	Rolling Ridge ES	10/22/2021
BERTELLO, Amber	4-6 Grade Level Chair	Wickman ES	10/22/2021
HARIRCHI, Maria	TK-1 Grade Level Chair	Wickman ES	10/22/2021
LUITEN, Jayne	TK-1 Grade Level Chair	Wickman ES	10/22/2021
MAGALLON, Sirena	2-3 Grade Level Chair	Wickman ES	10/22/2021
RILEY, Robert	4-6 Grade Level Chair	Wickman ES	10/22/2021
SPRAGUE, Shelly	4-6 Grade Level Chair	Wickman ES	10/22/2021
TEDESCO, Tammy	2-3 Grade Level Chair	Wickman ES	10/22/2021
YEH, Jennifer	2-3 Grade Level Chair	Wickman ES	10/22/2021
BELL, Andrea	2 - 3 Grade Level Chair	Walnut ES	10/22/2021
HOLMES, Audra	4 - 6 Grade Level Chair	Walnut ES	10/22/2021
HUNTER-BUFFINGTON, Carri	4 - 6 Grade Level Chair	Walnut ES	10/22/2021
BELL, Andrea	2 - 3 Grade Level Chair	Walnut ES	10/22/2021
RITCHIE, Lauryi	2 - 3 Grade Level Chair	Walnut ES	10/22/2021
SANCHEZ, Sandra	TK - 1 Grade Level Chair	Walnut ES	10/22/2021
SU, Linda	4 - 6 Grade Level Chair	Walnut ES	10/22/2021
VALADEZ, Jessica	TK - 1 Grade Level Chair	Walnut ES	10/22/2021
ALVARADO, Theresa	2-3 Grade Level Chair	Briggs K-8	10/22/2021
BADER, Lisa	Dept. Chair Voc. Education Programs/Music/Art	Briggs K-8	10/22/2021
CAO, Cindy	Dept. Chair Math	Briggs K-8	10/22/2021
DONOHO, Julie	4-6 Grade Level Chair	Briggs K-8	10/22/2021
FORDYCE, Jennifer	4-6 Grade Level Chair	Briggs K-8	10/22/2021
GILBERT-MCKELLIP, Laurie	Dept. Chair Special Education	Briggs K-8	10/22/2021
HUGHES, Michael	Dept. Chair Science	Briggs K-8	10/22/2021
PEASE, Adam	Dept. Chair Eng./Read/LA	Briggs K-8	10/22/2021
PLASCENCIA, Diana	TK-1 Grade Level Chair	Briggs K-8	10/22/2021
RICHARDSON, Bradley	Dept. Chair P.E.	Briggs K-8	10/22/2021
SCRUGHAM, Corine	2-3 Grade Level Chair	Briggs K-8	10/22/2021
SILVA, Michael	Dept. Chair Social Science	Briggs K-8	10/22/2021
TROUT, Lynda	4-6 Grade Level Chair	Briggs K-8	10/22/2021
ZORRILLA, Linda	TK-1 Grade Level Chair	Briggs K-8	10/22/2021
ADAMS, Christopher	Dept. Chair Voc. Ed/Music/Art	Cal Aero K-8	10/22/2021
BUNSELMEIER, James	Dept. Chair P.E.	Cal Aero K-8	10/22/2021

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT – EXTRA DUTY – DEPARTMENT CHAIR** (cont.)

BURTON, Michelle	Dept. Chair P.E.	Cal Aero K-8	10/22/2021
DONALD, Ashley	Dept. Chair Eng/Read/LA	Cal Aero K-8	10/22/2021
NARAMORE, Michele	Dept. Chair Science	Cal Aero K-8	10/22/2021
QUEZADA, Melissa	Dept. Chair Social Science	Cal Aero K-8	10/22/2021
REYES, Colleen	Dept. Chair Special Ed.	Cal Aero K-8	10/22/2021
RODRIGUEZ, Quynh	Dept. Chair Math	Cal Aero K-8	10/22/2021
HEACOCK, Jacqueline	Dept. Chair Science	Canyon Hills JHS	10/22/2021
HEMSLEY, Charlie	Dept. Chair Voc.Ed./Music/Art	Canyon Hills JHS	10/22/2021
KNIGHT, Kristen	Dept. Chair Special Ed.	Canyon Hills JHS	10/22/2021
ROSENZWEIG, Debra	Dept. Chair Soc. Science	Canyon Hills JHS	10/22/2021
SENSAT, Pamela	Dept. Chair Math	Canyon Hills JHS	10/22/2021
SHARP, Erin	Dept. Chair Eng./Reading/Lang. Arts	Canyon Hills JHS	10/22/2021
LEVARIO, Jennifer	Dept. Chair Math	Magnolia JHS	10/22/2021
SCHAUER, Tina	Dept. Chair Special Education	Magnolia JHS	10/22/2021
SPICER, Scott	Dept. Chair Physical Education	Magnolia JHS	10/22/2021
ST CLAIR, Tracy	Dept. Chair English/Reading/Lang. Arts	Magnolia JHS	10/22/2021
STANFIELD, Julie	Dept. Chair Social Science	Magnolia JHS	10/22/2021
TAYLOR-CHOVAN, Collette	Dept. Chair Science	Magnolia JHS	10/22/2021
VALDEZ, Maria	Dept. Chair Voc. Education Programs/Music/Art	Magnolia JHS	10/22/2021
ALBERS, Victoria	Dept. Chair Eng./Read/LA	Ramona JHS	10/22/2021
ANDINO-GONZALEZ, Maritza	Dept. Chair Science	Ramona JHS	10/22/2021
HANSEN, Kathryn	Dept. Chair Special Education	Ramona JHS	10/22/2021
ITAGAKI, Shirl	Dept. Chair Math	Ramona JHS	10/22/2021
MEHAFFIE, James	Dept. Chair P.E.	Ramona JHS	10/22/2021
RODGERS, Eric	Dept. Chair Social Science	Ramona JHS	10/22/2021
VAZQUEZ, Alberto	Dept. Chair Math	Ramona JHS	10/22/2021
CASIAS, Larry	Dept. Chair Science	Townsend JHS	10/22/2021
DYER, Mark	Dept. Chair P.E.	Townsend JHS	10/22/2021
KUKLINSKI, Kamila	Dept. Chair Eng/Read/LA	Townsend JHS	10/22/2021
MURILLO, Christopher	Dept. Chair Math	Townsend JHS	10/22/2021
NOBLETT, Jodie	Dept. Chair Social Science	Townsend JHS	10/22/2021
ROMAN, Mary	Dept. Chair Special Ed.	Townsend JHS	10/22/2021
DREW, Scot	Dept. Chair Physical Education	Woodcrest JHS	10/22/2021
INMAN LEGG, Jill	Dept. Chair Special Education	Woodcrest JHS	10/22/2021
LINDSEY Jr., Patrick	Dept. Chair Science	Woodcrest JHS	10/22/2021
OH, Susan	Dept. Chair English/Reading/Lang. Arts	Woodcrest JHS	10/22/2021

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT – EXTRA DUTY – DEPARTMENT CHAIR** (cont.)

POSTOVOIT, Maci	Dept. Chair Social Science	Woodcrest JHS	10/22/2021
QUIJANO, Jennifer	Dept. Chair Math	Woodcrest JHS	10/22/2021
YURK, Timothy	Dept. Chair Voc. Education Programs/Music/Art	Woodcrest JHS	10/22/2021
BELL, Ryan	Dept. Chair Counseling	Ayala HS	10/22/2021
BHATT, Sameer	Dept. Chair SWAS	Ayala HS	10/22/2021
CABASE, Isaac	Dept. Chair Com. Science	Ayala HS	10/22/2021
CAMPBELL, Amy	Dept. Chair Soc. Science	Ayala HS	10/22/2021
CAPPS, Ronald	Dept. Chair P.E.	Ayala HS	10/22/2021
DAVIS, Robert	Dept. Chair Per. Arts	Ayala HS	10/22/2021
EUBANKS, Yi	Dept. Chair Special Ed.	Ayala HS	10/22/2021
FAN, Zhijing	Dept. Chair ESL	Ayala HS	10/22/2021
FRAZER, Steven	Dept. Chair Science	Ayala HS	10/22/2021
GALINDO, Jennifer	Dept. Chair Special Ed.	Ayala HS	10/22/2021
HARMON, Jane	Dept. Chair Foreign Lang.	Ayala HS	10/22/2021
HOFSTETTER, Christina	Dept. Chair Per. Arts	Ayala HS	10/22/2021
MCKEE, Randi	Dept. Chair Special Ed.	Ayala HS	10/22/2021
MEHAFFIE, Jennifer	Dept. Chair Home Econ.	Ayala HS	10/22/2021
MENSEN, Jessica	Dept. Chair English	Ayala HS	10/22/2021
MOUNCE, John	Dept. Chair Math	Ayala HS	10/22/2021
OJINAGA, Paulette	Dept. Chair P.E.	Ayala HS	10/22/2021
SPELLMAN, Daniel	Dept. Chair Art	Ayala HS	10/22/2021
VOGT, Christopher	Dept. Chair SWAS	Ayala HS	10/22/2021
CHRISTENSEN, Niel	Dept. Chair Social Studies/Electives	Boys Republic	10/22/2021
DIAZ, Sandra	Dept. Chair Special Ed	Boys Republic	10/22/2021
GALINDO, Daniel	Dept. Chair Math & Science	Boys Republic	10/22/2021
PALACIOS, Cynthia	Dept. Chair English	Boys Republic	10/22/2021
ARROYO, Rosalia	Dept. Chair Elective Classes	Buena Vista HS	10/22/2021
VERGARA, Sandra	Dept. Chair Core Classes	Buena Vista HS	10/22/2021
BUTLER, Deborah	Dept. Chair Special Education	Chino HS	10/22/2021
CAHILL, Daniel	Dept. Chair Performing Arts	Chino HS	10/22/2021
GIBBS, Lucia	Dept. Chair Counseling	Chino HS	10/22/2021
INGLIMA, Tom	Dept. Chair Physical Education	Chino HS	10/22/2021
LEGAZCUE, Monique	Dept. Chair English	Chino HS	10/22/2021
LUND, Dana	Dept. Chair Science	Chino HS	10/22/2021
RAYA Jr., Joseph	Dept. Chair Math	Chino HS	10/22/2021
SCHUMANN, Donald	Dept. Chair Social Science	Chino HS	10/22/2021
TAPIA, Epitacio	Dept. Chair Foreign Language	Chino HS	10/22/2021
WILLIAMS, Elizabeth	Dept. Chair Computer Science	Chino HS	10/22/2021
ACKER, Jennell	Dept. Chair Home Economics	Chino Hills HS	10/22/2021



**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT – EXTRA DUTY – DEPARTMENT CHAIR** (cont.)

BATEMEN, Shelley	Dept. Chair Counseling	Chino Hills HS	10/22/2021
BENTON, Megan	Dept. Chair P.E.	Chino Hills HS	10/22/2021
FULLERTON, Keith	Dept. Chair Special Ed.	Chino Hills HS	10/22/2021
GARCIA, Abraham	Dept. Chair Foreign Language	Chino Hills HS	10/22/2021
GARCIA, Heather	Dept. Chair Science	Chino Hills HS	10/22/2021
GOMEZ, Anna	Dept. Chair Special Ed.	Chino Hills HS	10/22/2021
HERNANDEZ, Robyn	Dept. Chair English	Chino Hills HS	10/22/2021
LINDEMULDER, Charlene	Dept. Chair English	Chino Hills HS	10/22/2021
LINDEMULDER, Craig	Dept. Chair Computer Science	Chino Hills HS	10/22/2021
LOPEZ, Christine	Dept. Chair ESL	Chino Hills HS	10/22/2021
MEYERS, Eric	Dept. Chair Social Science	Chino Hills HS	10/22/2021
ROGERS, Cayce	Dept. Chair Social Science	Chino Hills HS	10/22/2021
RUTHERFORD, Laura	Dept. Chair Performing Arts	Chino Hills HS	10/22/2021
SCHEMPP, Michele	Dept. Chair Math	Chino Hills HS	10/22/2021
STOW, Paula	Dept. Chair Science	Chino Hills HS	10/22/2021
SWANLUND-CREEL, Jan	Dept. Chair Art	Chino Hills HS	10/22/2021
VAZQUEZ-ALVARADO, Socorro	Dept. Chair Foreign Language	Chino Hills HS	10/22/2021
BROWN, Jamie	Dept. Chair English	Don Lugo HS	10/22/2021
CANTOS, Odyssees John	Dept. Chair Science	Don Lugo HS	10/22/2021
CONACHER, Ian	Dept. Chair Social Science	Don Lugo HS	10/22/2021
CORTES, Jacqueline	Dept. Chair Special Education	Don Lugo HS	10/22/2021
CURETON, Ashley	Dept. Chair Agriculture	Don Lugo HS	10/22/2021
DVORAK, Angelin	Dept. Chair Art	Don Lugo HS	10/22/2021
DVORAK, Angelin	Dept. Chair Performing Arts	Don Lugo HS	10/22/2021
ENGSTROM, Brian	Dept. Chair Career Tech Ed	Don Lugo HS	10/22/2021
GUZMAN, Alexis	Dept. Chair Social Science	Don Lugo HS	10/22/2021
NELSON, Kenya	Dept. Chair Science	Don Lugo HS	10/22/2021
ROBINSON, David	Dept. Chair Math	Don Lugo HS	10/22/2021
ROBLES, Daniel	Dept. Chair P.E.	Don Lugo HS	10/22/2021
SALES, Diana	Dept. Chair Foreign Language	Don Lugo HS	10/22/2021
SILVA, Maricruz	Dept. Chair Counseling	Don Lugo HS	10/22/2021
ABEL, Lorraine	Dept. Chair Ind. Study	Alternative Education	10/22/2021
ALBANO, Sadaf	Dept. Chair Virtual	Alternative Education	10/22/2021
HANNA, Cynthia	Dept. Chair Ind. Study	Alternative Education	10/22/2021
BYRNE, Leslie	Dept. Chair Special Ed. APE	Special Education	10/22/2021
STRAHAN, Thomas	Dept. Chair Special Ed. APE	Special Education	10/22/2021
WOOLERY, Deborah	Dept. Chair Special Ed. SLP	Special Education	10/22/2021

TOTAL:			\$403,763.91
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**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT – EXTRA DUTY – ELEMENTARY STIPENDS</u></b>			
PEREZ, Lisa	Safe School Ambassador Lead	Borba ES	10/22/2021
TELLEZ, Tiffany	PBIS Coach	Borba ES	10/22/2021
GILBERT-MCKELLIP, Laurie	100 Mile - AM	Briggs K-8	10/22/2021
TROUT, Lynda	100 Mile - AM	Briggs K-8	10/22/2021
NARAHARA, Judy	Weekly Announcements	Butterfield Ranch ES	10/22/2021
SCHLERF, Laura	Accelerated Reader Coordinator	Butterfield Ranch ES	10/22/2021
FELLOWS, Jeremiah	Tier I PBIS Coach	Cal Aero K-8	10/22/2021
RENNER, William	Student Council Advisor	Cal Aero K-8	10/22/2021
BAERGA, Andrea	Safe School Ambassador	Cattle ES	10/22/2021
COLCA, Sarah	ASB	Cattle ES	10/22/2021
FLORES, Ailene	Safe School Ambassador	Cattle ES	10/22/2021
OSUNA, Jena	ASB	Cattle ES	10/22/2021
REYES, Ashley	ASB	Cattle ES	10/22/2021
CLAUSEN, Traci	Web Master	Chaparral ES	10/22/2021
DAVIS, Jason	Science Fair/Robotics	Chaparral ES	10/22/2021
GOSSETT, Natasha	Technology and Yearbook	Cortez ES	10/22/2021
MOSS, Rochelle	Science Fair and Literacy Week	Cortez ES	10/22/2021
BOYLE, Kristina	PBIS	Country Springs ES	10/22/2021
HALL, Jennifer	Student Council	Country Springs ES	10/22/2021
HUSAIN, Sukaina	PBIS	Country Springs ES	10/22/2021
JUAREZ, Tina	PBIS	Country Springs ES	10/22/2021
LOMASNEY, Emily	PBIS	Country Springs ES	10/22/2021
MACKLIFF, Carly	Student Council	Country Springs ES	10/22/2021
MARIN, Jennifer	Student Council	Country Springs ES	10/22/2021
OSMAN, Catherine	Student Council	Country Springs ES	10/22/2021
SCHRENKER, Erica	Student Council	Country Springs ES	10/22/2021
SMITH, Adrienne	Student Council	Country Springs ES	10/22/2021
TRAXLER, Julie	PBIS	Country Springs ES	10/22/2021
YI, Elise	PBIS	Country Springs ES	10/22/2021
ARROYO MENDO, Sabrina	STIS	Dickey ES	10/22/2021
KERTESZ, Kathryn	PBIS Coach	Dickson ES	10/22/2021
ENGEL-RODRIGUEZ, Leann	Debate/Science	Eagle Canyon ES	10/22/2021
LANDGRAF, Krista	Debate/GATE	Eagle Canyon ES	10/22/2021
GRAHAM, Cynthia	Science Fair Coordinator	Glenmeade ES	10/22/2021
LUND, Michele	Talent Show	Glenmeade ES	10/22/2021
BRANHAM-REGER, Rebecca	Flight	Hidden Trails ES	10/22/2021
MCCONNELL, Kristin	Talent Show	Hidden Trails ES	10/22/2021
BRAZYNETZ, Jacqueline	STIS Coordinator	Liberty ES	10/22/2021
MURRAY, Alecia	ASB Coordinator	Liberty ES	10/22/2021
KIM, Johnna	LEXIA Coordinator	Litel ES	10/22/2021
LINES, David	Accelus	Litel ES	10/22/2021

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT – EXTRA DUTY – ELEMENTARY STIPENDS</u></b>			
CASTILLO, Jimmie	ASB	Marshall ES	10/22/2021
JOHNSON, Traci	GATE	Marshall ES	10/22/2021
BRADLEY, Sarah	Yearbook	Newman ES	10/22/2021
JOHNSTON, Sarah	Student Council	Newman ES	10/22/2021
McGRATH, Amber	Student Council	Newman ES	10/22/2021
WILSON, Lisa	Yearbook	Newman ES	10/22/2021
GASS, Janet	Science Fair/Leadership	Oak Ridge ES	10/22/2021
ALONSO, Selina	Safe School Ambassador	Oak Ridge ES	10/22/2021
FLETCHER, Tori	Safe School Ambassador	Oak Ridge ES	10/22/2021
FRANCO, Melissa	Science Fair/Leadership	Oak Ridge ES	10/22/2021
DAN, Richard	Basketball, Robotics, Debate Coach	Rhodes ES	10/22/2021
HARGROVE, Jennifer	Color Guard Coach	Rhodes ES	10/22/2021
BEARDEN, Leonor	ASB Coordinator	Rolling Ridge ES	10/22/2021
WEBBER, Yvette	Special Education Department Chairperson	Rolling Ridge ES	10/22/2021
ALVIDREZ, Yolanda	PBIS Tier and 1&2 Coach	Walnut ES	10/22/2021
BERTELLO, Amber	Leadership	Wickman ES	10/22/2021
SCRANTON, Alison	Leadership	Wickman ES	10/22/2021
		TOTAL:	\$18,360.99

**APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2021, THROUGH JUNE 30, 2022**

CHAMBERLAIN, Kristi      PAZ, Monica      ROMERO, Jasmine

**CLASSIFIED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE****APPOINTMENT**

JOHNS, Desiree	IA/Elementary Grade Level (C)	Dickson ES	10/12/2021
AHOLA, Kimberly	Playground Supervisor (GF)	Litel ES	10/14/2021
MERGY, Monique	Nutrition Services Assistant I (NS)	Litel ES	10/22/2021
PALOMAR, Arcenia	Playground Supervisor	Litel ES	10/14/2021
ALVARADO, Erika	Health Technician (GF)	Alternative Education	10/13/2021
CORONA, Adrian	Electronics Communication Systems Technician (GF)	Maintenance	10/18/2021
LIGGINS, Peter	Maintenance III – HVAC-R (GF)	Maintenance	10/18/2021
LARA, Aaron	District Attendance Liaison (GF)	Student Support	10/12/2021
LARA, Aaron	District Attendance Liaison (GF)	Student Support	10/12/2021
HERNANDEZ ESPINOZA, Dulce	Bus Driver (GF)	Transportation	10/13/2021

**PROMOTION**

SIRISUB, Brenda	FROM: Central Kitchen Assistant I (NS) 6.5 hrs./181 work days	Woodcrest JHS	10/18/2021
	TO: Nutrition Services Manager I (NS) 3.75 hrs./183 work days	Hidden Trails ES	
VASQUEZ, Lisa	FROM: Nutrition Services Assistant II (NS) 3 hrs./181 work days	Chino Hills HS	10/18/2021
	TO: Nutrition Services Manager I (NS) 6 hrs./183 work days	Newman ES	
FERRIERA, Linda	FROM: Nutrition Services Manager II (NS) 8 hrs./184 work days	Don Lugo HS	10/04/2021
	TO: Nutrition Services Manager III (NS) 8 hrs./184 work days	Ramona JHS	
GLICK, Brian	FROM: Grounds Equipment Operator II (GF) 8 hrs./261 contract days	Maintenance	10/18/2021
	TO: Grounds Equipment Operator III (GF) 8 hrs./261 contract days	Maintenance	

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**CHANGE IN ASSIGNMENT**

AVITIA, Kathy	FROM: IA/Special Education (SELPA/GF) 3.5 hrs./181 work days	Chino Hills HS	10/18/2021
	TO: Typist Clerk I (GF) 8 hrs./201 work days	Chino Hills HS	

**ADDITIONAL ASSIGNMENT**

VISTA, Sontrima	Playground Supervisor (GF)	Canyon Hills JHS	10/18/2021
SOTO, Beatrice	Nutrition Services Assistant I (NS)	Oak Ridge ES	10/18/2021

**INCREASE HOURS / DAYS**

ALEXANDER, Mary	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./183 work days	Transportation	
AGUINAGA, Veronica	FROM: Bus Driver (GF) 6.0 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
AVILA, Jeffrey	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
BOGDON Jr., George	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
BOGDON, Leticia	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
CAMBEROS, Salvador	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>INCREASE HOURS / DAYS</u></b> (cont.)			
CAMPOS, Evelyn	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
CARDENAS, Barbara	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
CERVANTES, Stella	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
CHUNG, Kim	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
CONLEY Jr., Richard	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
FUENTES, Regina	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
GARCIA, Amanda	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
GARCIA BLANKENSHIP, Stephanie	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>INCREASE HOURS / DAYS</u></b> (cont.)			
GONZALEZ, Cosme	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./183 work days	Transportation Transportation	10/22/2021
HABERMEHL, Patricia	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
HALL, Kimberly	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
HERRERA, Lucy	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
HERRERA, Mark	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
LOPEZ, Miranda	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
MOLINA, Teresa	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
MOREIRA, Norma	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>INCREASE HOURS / DAYS</u></b> (cont.)			
MOUW, Jacqueline	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
MURILLO, Kimberly	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
OCHOA, Hugo	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
OLIVARES, Anastacia	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
ORTIZ, Julie	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./183 work days	Transportation	
RAMIREZ MARTINEZ, Elizabeth	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
REYNOSO, Gregorio	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	
RIOS, Brenda	FROM: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	10/22/2021
	TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation	



**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>INCREASE HOURS / DAYS</u></b> (cont.)			
ROJAS, Rafael	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
SANCHEZ, Belen	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
SANDOVAL, Carina	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
SCHOENFELD, Jan	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
SERRANO LOPEZ, Francisca	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
SUAREZ, Aurelio	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
TAY, Ching Da	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021
VELAZQUEZ VELAZQUEZ, Maria	FROM: Bus Driver (GF) 5.5 hrs./183 work days TO: Bus Driver (GF) 6.0 hrs./208 work days	Transportation Transportation	10/22/2021

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**LEAVE OF ABSENCE**

BICKLE, Marcella	Nutrition Services Assistant I (NS)	Wickman ES	10/04/2021 through 10/29/2021
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**RESIGNATION OF POSITION – DATE CORRECTION**

GANDARA, Carolyn	Nutrition Services Assistant II (NS)	Don Lugo HS	10/01/2021
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**RESIGNATION**

CHOCIMSKI, April	Playground Supervisor (GF)	Butterfield Ranch ES	10/14/2021
HERNANDEZ, Maria	IA/Bilingual-Biliterate Spanish (C)	Chaparral ES	10/07/2021
TRINIDAD, Heather	Playground Supervisor (GF)	Liberty ES	10/14/2021
MAGANA, Blanca	Playground Supervisor (GF)	Litel ES	09/17/2021
LAKIN, Shelby	Playground Supervisor (GF)	Marshall ES	10/15/2021
DEL ROSARIO, Michelle	Custodian I (GF)	Ayala HS	09/29/2021
FITZPATRICK, Sarah	IA/Special Education/SH (SELPAGF)	Don Lugo HS	09/30/2021

**RETIREMENT**

GATTURNA, Etelvina (16 Years of Service)	IA/Special Education (SELPA/GF)	Liberty ES	12/31/2021
BURRIES, Trent (21 Years of Service)	Custodian II (GF)	Cal Aero K-8	12/12/2021
BRIONES, Theresa (23 Years of Service)	Central Kitchen Assistant I (NS)	Ramona JHS	10/05/2021
MADRID, Steven (6 Years of Service)	Custodian I (GF)	Townsend JHS	11/01/2021
LOW, Janice (20 Years of Service)	IA/Secondary (GF)	CVLA	12/31/2021

**APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2021, THROUGH JUNE 30, 2022**

COOPER, Kathleen	FERRIERA, Giovanni	HIGUERA, Ariana
RIVAS, Mireya	RUIZ, Alyssa	SMITH, Ryland
VALVERDE, Hector		

(504) = Federal Law for Individuals with Handicaps  
 (ABG) = Adult Education Block Grant  
 (ASB) = Associated Student Body  
 (ASF) = Adult School Funded  
 (ATE) = Alternative to Expulsion  
 (B) = Booster Club  
 (BTSA) = Beginning Teacher Support & Assessment  
 (C) = Categorically Funded  
 (CDF) = Child Development Fund  
 (CVLA) = Chino Valley Learning Academy  
 (CWY) = Cal Works Youth  
 (E-rate) = Discount Reimbursements for Telecom.  
 (G) = Grant Funded  
 (GF) = General Fund  
 (HBE) = Home Base Education  
 (MAA) = Medi-Cal Administrative Activities  
 (MG) = Measure G – Fund 21  
 (MH) = Mental Health – Special Ed.  
 (NBM) = Non-Bargaining Member  
 (ND) = Neglected and Delinquent  
 (NS) = Nutrition Services Budget  
 (OPPR) = Opportunity Program  
 (PFA) = Parent Faculty Association  
 (R) = Restricted  
 (ROP) = Regional Occupation Program  
 (SAT) = Saturday School  
 (SB813) = Medi-Cal Admin. Activities Entity Fund  
 (SELPA) = Special Education Local Plan Area  
 (SOAR) = Students on a Rise  
 (SPEC) = Spectrum Schools  
 (SS) = Summer School  
 (SWAS) = School within a School  
 (VA) = Virtual Academy  
 (WIA) = Workforce Investment Act

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** October 21, 2021  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Richard Rideout, Assistant Superintendent, Human Resources  
Isabel Brenes, Ed.D., Director, Human Resources  
Eric Dahlstrom, Ed.D., Director, Human Resources  
**SUBJECT: NEW JOB DESCRIPTION FOR COORDINATOR, MULTI-TIERED SYSTEMS OF SUPPORT FOR BEHAVIOR (MTSS-B)**

=====

**BACKGROUND**

Job descriptions are a statement of duties, qualifications, and responsibilities associated with a particular job. It is a matter of standard practice to modify and/or create job descriptions as new positions become necessary, jobs evolve, and responsibilities and duties change. Additionally, changes in organizational structure, student needs, and other factors require the revision of existing positions to support the District’s mission of increased student achievement.

The Coordinator, Multi-tiered Systems of Support for Behavior (MTSS-B) is necessary to implement differentiated strategies that are designed to increase student social and behavioral learning.

New language is provided in UPPER CASE.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the new job description for Coordinator, Multi-tiered Systems of Support for Behavior (MTSS-B).

**FISCAL IMPACT**

None.

NE:RR:IB:ED:mcm

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**Position Description**

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<b>TITLE:</b>	COORDINATOR, MULTI-TIERED SYSTEMS OF SUPPORT FOR BEHAVIOR (MTSS-B)	<b>REPORTS:</b>	DIRECTOR, HEALTH SERVICES
<b>DEPARTMENT:</b>	HEALTH SERVICES	<b>CLASSIFICATION:</b>	CERTIFICATED MANAGEMENT
<b>FLSA:</b>	EXEMPT	<b>WORK YEAR:</b>	226
<b>ISSUED:</b>		<b>SALARY:</b>	RANGE 23

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**BASIC FUNCTION:**

ASSISTS IN IMPLEMENTING DISTRICT MTSS-B PROGRAM FOR K-12 SCHOOLS. UNDER THE DIRECTION OF THE HEALTH SERVICES DIRECTOR OR DESIGNEE THIS POSITION PROVIDES LEADERSHIP IN THE COORDINATION AND IMPLEMENTATION OF THE DISTRICT'S MTSS-B PROGRAM, INCLUDING TECHNICAL ASSISTANCE TO SCHOOL SITE ADMINISTRATORS AND STAFF AS THEY IMPLEMENT MTSS-B. THE COORDINATOR WILL WORK DIRECTLY WITH THE K-12 INTERVENTION COUNSELORS AND OTHER APPLICABLE PERSONNEL TO IMPLEMENT DIFFERENTIATED STRATEGIES THAT ARE DESIGNED TO INCREASE STUDENT SOCIAL AND BEHAVIORAL LEARNING.

**REPRESENTATIVE DUTIES:**

INCUMBENTS MAY PERFORM ANY COMBINATION OF THE ESSENTIAL FUNCTIONS SHOWN BELOW. THIS POSITION DESCRIPTION IS NOT INTENDED TO BE AN EXHAUSTIVE LIST OF ALL DUTIES, KNOWLEDGE, OR ABILITIES ASSOCIATED WITH THIS CLASSIFICATION, BUT IS INTENDED TO ACCURATELY REFLECT THE PRINCIPAL JOB ELEMENTS.

**E** = ESSENTIAL FUNCTIONS

**MINIMUM REQUIREMENTS:**

PLANS, SCHEDULES, AND HELPS CONDUCT PROFESSIONAL DEVELOPMENT AND TRAINING NECESSARY TO IMPLEMENT DISTRICT MTSS-B PROGRAM. **(E)**

PARTICIPATES IN MEETINGS, CONDUCTS AND CHAIRS MEETINGS WITH SCHOOL AND DISTRICT STAFF. **(E)**

WORKS IN CONJUNCTION WITH SCHOOL AND DISTRICT STAFF TO ANALYZE AND INTERPRET MTSS-B DATA FOR THE PURPOSE OF PROGRESS MONITORING DISTRICT MTSS-B PROGRAM IMPLEMENTATION. **(E)**

ASSISTS IN THE SUPERVISION AND EVALUATION OF PERSONNEL IN THE MTSS-B PROGRAM. (E)

COLLABORATES WITH K-12 INTERVENTION COUNSELORS AND OTHER APPLICABLE PERSONNEL TO ANALYZE STUDENT PROGRESS RELATIVE TO SOCIAL, EMOTIONAL, AND BEHAVIORAL STANDARDS AS A VEHICLE TO IMPROVE INSTRUCTION AND STUDENT LEARNING. (E)

SUPPORTS K-12 INTERVENTION COUNSELORS WITH THE IMPLEMENTATION OF INTERVENTION SUPPORT SERVICES TO IDENTIFIED STUDENTS. (E)

SUPPORTS K-12 INTERVENTION COUNSELORS IN THE UTILIZATION OF CORE SOCIAL EMOTIONAL LEARNING (SEL) CURRICULUM AND SUPPLEMENTAL SEL MATERIALS. (E)

PROVIDES TRAINING FOR ADMINISTRATORS, K-12 INTERVENTION COUNSELORS, LEADERSHIP TEAMS, PBIS COACHES, AND TEACHERS IN MONITORING OF MTSS-B PROGRAM SUPPORTS AND SERVICES. (E)

SUPPORTS INTERVENTION COUNSELORS IN IMPLEMENTATION OF TIER 1, TIER 2 AND TIER 3 MTSS-B IMPLEMENTATION AND RELATED SERVICES. (E)

COMMUNICATES WITH PARENTS/GUARDIANS IN A POSITIVE AND CONSTRUCTIVE MANNER. (E)

COLLABORATES WITH COMMUNITY AGENCIES AND OTHER DISTRICT DEPARTMENTS TO ENSURE A SUCCESSFUL REFERRAL PROCESS. (E)

MAINTAINS AN UPDATED WORKING KNOWLEDGE OF LAWS, REGULATIONS, AND BOARD POLICIES RELATED TO GUIDANCE AND COUNSELING SERVICES PROVIDED WITHIN K-12 SCHOOLS. (E)

ASSISTS ADMINISTRATION IN PLANNING, ORGANIZING, AND IMPLEMENTING SCHOOL-WIDE PROGRAM FOR STUDENT SAFETY AND WELL-BEING TO ENSURE POSITIVE LEARNING ENVIRONMENT. (E)

**EDUCATION, EXPERIENCE, LICENSES, AND OTHER REQUIREMENTS:**

POSSESSION OF A VALID CALIFORNIA PUPIL PERSONNEL SERVICES CREDENTIAL OR VALID CALIFORNIA TEACHING CREDENTIAL. POSSESSION OF A VALID CALIFORNIA ADMINISTRATIVE CREDENTIAL AUTHORIZING SERVICE AS AN ADMINISTRATOR IS REQUIRED.

MASTER'S DEGREE FROM AN ACCREDITED UNIVERSITY/COLLEGE IN A RELATED FIELD.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

- KNOWLEDGE OF MTSS-B AND POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS (PBIS) WITHIN K-12 SCHOOLS.
- KNOWLEDGE OF EFFECTIVE BEHAVIORAL INTERVENTIONS

- KNOWLEDGE OF AND EXPERIENCE IN THE USE OF COUNSELING AND GUIDANCE TECHNIQUES WITH STUDENTS.

**ABILITY TO:**

- ABILITY TO WORK EFFECTIVELY WITH SCHOOL STAFF, STUDENTS, AND PARENTS.
- ABILITY TO COMPOSE WRITTEN COMMUNICATION IN AN APPROPRIATE AND TIMELY MANNER.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

- SUBJECT TO FREQUENT INTERRUPTIONS AND EXTENSIVE CONTACT WITH STAFF, PARENTS, STUDENTS, AND PUBLIC.
- INDOOR AND OUTDOOR ENVIRONMENT.

**PHYSICAL DEMANDS:**

- BENDING AT WAIST, KNEELING OR CROUCHING AND REACHING TO RETRIEVE AND MAINTAIN FILES AND RECORDS.
- REACHING OVERHEAD, ABOVE SHOULDERS AND HORIZONTALLY.
- DEXTERITY OF HANDS AND FINGERS TO OPERATE STANDARD OFFICE EQUIPMENT, COMPUTER KEYBOARD, AND OTHER EQUIPMENT NECESSARY TO COMPLETE THE REQUIRED DUTIES.
- HEARING AND SPEAKING TO EXCHANGE INFORMATION IN PERSON AND ON THE TELEPHONE.
- VISUAL ABILITY TO READ, AND TO PREPARE AND PROCESS DOCUMENTS.
- SITTING AND STANDING FOR EXTENDED PERIODS.
- WALKING OVER ROUGH OR UNEVEN SURFACES.
- CLIMBING, OCCASIONAL USE OF STEPLADDERS.
- PHYSICAL ACTIVITY MAY BE REQUIRED, WHICH COULD INCLUDE MODERATE LIFTING.

**HAZARDS:**

- EXTENDED VIEWING OF COMPUTER MONITOR.
  - WORKING AROUND AND WITH OFFICE EQUIPMENT HAVING MOVING PARTS.
-

I HAVE READ THE ABOVE POSITION DESCRIPTION AND FULLY UNDERSTAND THE REQUIREMENTS SET FORTH THEREIN. I HEREBY ACCEPT THE POSITION OF COORDINATOR, MULTI-TIERED SYSTEMS OF SUPPORT FOR SERVICES BEHAVIOR (MTSS-B) AND AGREE TO ABIDE BY THE REQUIREMENTS AND DUTIES SET FORTH. I WILL PERFORM ALL DUTIES AND RESPONSIBILITIES TO THE BEST OF MY ABILITY.

\_\_\_\_\_  
(SIGNATURE OF EMPLOYEE)

\_\_\_\_\_  
(DATE)

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE CHINO VALLEY UNIFIED SCHOOL DISTRICT WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES, AND ENCOURAGES BOTH PROSPECTIVE AND CURRENT EMPLOYEES TO DISCUSS POTENTIAL ACCOMMODATIONS WITH THE DIVISION OF HUMAN RESOURCES.

BOARD APPROVED:



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** October 21, 2021

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Richard Rideout, Assistant Superintendent, Human Resources  
Isabel Brenes, Ed.D., Director, Human Resources  
Eric Dahlstrom, Ed.D., Director, Human Resources

**SUBJECT: AMENDMENT TO THE STUDENT TEACHING AND INTERNSHIP  
AGREEMENT WITH CALIFORNIA STATE POLYTECHNIC  
UNIVERSITY, POMONA**

=====

**BACKGROUND**

Student teaching and internship provides a high quality of learning, support, and practical classroom experience for professionals in training. The Chino Valley Unified School District has already established an agreement with the California State Polytechnic University, Pomona. The university would like to amend the agreement to replace language regarding video capturing.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the amendment to the student teaching and internship agreement with California State Polytechnic University, Pomona.

**FISCAL IMPACT**

None.

NE:RR:IB:ED:mcm



**CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA**  
**Amendment No. 1**  
**STUDENT TEACHING AND INTERSHIP AGREEMENT**

This Student Teaching and Internship Agreement **Amendment No. 1** is made and entered into on **September 23, 2021** by and between The Board of Trustees of the California State University (CSU) on behalf of **California State Polytechnic University, Pomona**, hereinafter referred to as **University** and **School District** as noted below, hereinafter called **District** and collectively referred to as **Parties**.

**WITNESSETH**

**WHEREAS**, **District** and **University** are **Parties** to a Student Teaching and Internship Agreement dated April 8, 2020, for a 3-year term. (7/1/20-6/30/23).

**WHEREAS**, the **District** and **University** wish to amend the Student Teaching and Internship Agreement formally at this time.

**NOW THEREFORE**, it is mutually agreed between the **State** and **District** as follows.

Page **6** is hereby amended as follows:

1. Delete: **District** will allow video capture or synchronous video observation by the University field supervisor as part of or in lieu of on-site observations.

Replace: **District** will allow capture for Teaching Performance Assessments and/or synchronous video observation by the **University** field supervisor as part of or in lieu of on-site observations and Teaching Performance Assessments required by the California Commission on Teacher Credentialing (CTC) Students' faces and identities will not be captured.

2. All other terms and conditions of the Student Teaching and Internship Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, this agreement has been executed by the **Parties** hereto, effective the date above written.

**UNIVERSITY:**  
 California State Polytechnic University, Pomona

**DISTRICT:**  
 Chaffey Joint Union High School District

**BY:** \_\_\_\_\_  
 Sign and Date

**BY:** \_\_\_\_\_  
 Sign and Date

Procurement Services

Signature of Authorized District Official

Lorraine A. Rodriguez, Contract Administrator  
 \_\_\_\_\_  
 Print Name and Title

\_\_\_\_\_  
 Print Name and Title